

2019 Annual Report



Linden Police Department



DEREK ARMSTEAD
MAYOR

City of Linden

Union County, New Jersey
Department Of Police
City Hall - 301 North Wood Avenue
Linden, New Jersey 07036
(908)474-8500



DAVID R. HART
CHIEF OF POLICE

August 2020

Dear Mayor Armstead,

I hereby submit the Annual Report of the Linden Police Department for the year ending December 31, 2019. The report has been prepared to introduce the readers to the wide range of activities and responsibilities of the various Bureaus, Divisions and Units which make up the Linden Police Department.

We continue with our overall Department goals of reducing violent crime, reducing burglaries and increasing community policing throughout the City of Linden. We continue to improve our relationships within our community, schools, businesses, industry and faith based groups.

In 2019, the Linden Police Department completed 65,222 police actions resulting in 61,373 police reports. I am also proud to announce the most community outreach interactions within our city in the history of the Police Department.

We have initiated and completed many projects in 2019. We have completed our new Mobile Police Command Post and took delivery of our new Community Service Vehicle donated by Columbia Bank and our new transport van. We completed our Second Annual Youth Academy and had our best attended ever National Night Out. We acquired two donated canine chip readers which will assist our officers to identify the owners of lost dogs. We expanded our Patrol Ambassador Outreach Program on all shifts. We completed our basement construction project. This includes: a new gym, male and female locker rooms, a training and muster room and a new IT office. Our Police Chaplain and SLEO III programs have also been expanded. We also completed our most aggressive police recruitment campaign with community outreach and posters.

We continue to hire police officers and maintain our police vehicle fleet. Our social media outreach has expanded to the most in department history as has our department wide training.

I would like to thank all the personnel in the Linden Police Department, both sworn and civilian. This includes our officers and supervisors, 911 dispatchers, clerical staff, support staff and crossing guards. Their dedication, professionalism and hard work does not go unrecognized.

I would like to thank you Mayor and the Linden City Council for your continued support given to myself and our department throughout this past year.

I am proud to be Chief of the Linden Police Department and assure you of our department's dedication to the citizens of Linden.

Respectfully submitted:

David R. Hart
Police Chief



OFFICE OF
DEREK ARMSTEAD
MAYOR

City of Linden

UNION COUNTY, NEW JERSEY

CITY HALL - OFFICE OF THE MAYOR
301 NORTH WOOD AVENUE
LINDEN, NEW JERSEY 07036-4296

TELEPHONE
(908) 474-8493
Fax: (908) 474-8497

July 23, 2020

Attached is the Annual Report for the Linden Police Department for the year ending December 31, 2019. I am proud of Chief David Hart and his staff, and the effective operation of the Linden Police Department. As head of the Linden Police Department, my goal is to make sure you receive the best police protection and services that the City of Linden can provide. As your Mayor, I assure you that this is occurring.

The information contained in this report substantiates that the Police Department is run in a professional manner, and I will make sure that it continues to do so.

Regards,

A handwritten signature in blue ink that reads "Derek Armstead". The signature is written in a cursive, flowing style.

Mayor Derek Armstead

DA/rkt

Retired Officers

<u>Name</u>	<u>Rank</u>	<u>Retired</u>	<u>Name</u>	<u>Rank</u>	<u>Retired</u>
Adams, Edward	Detective	7/1/2013	Kologi, Ronald	Patrolman	1/1/1996
Allison, David	Investigator	4/1/2013	Kovac, John	Det/Lieutenant	4/1/2006
Antoniewicz, Walter	Lieutenant	1/1/2016	Kralovich, Joseph	Detective	1/1/2003
Aslin, Christopher	Captain	7/1/2013	Kuczynski, Francis	Deputy Chief	6/1/2004
Aslin, Keith	Lieutenant	2/1/2016	Kurzweil, Willian	Patrolman	9/1/2005
Aslin, Marianne	Det/Sergeant	7/1/2013	Larmore, Thomas	Detective	12/1/2017
Babincak, John	Patrolman	5/1/2007	Leporino, Frank	Detective	1/1/2014
Barwick, Donald	Patrolman	8/1/2010	Lord, William	Lieutenant	1/1/2011
Berlinski, Robert	Sergeant	12/31/2008	Manganiello, David	Detective	3/1/2012
Bivona, Salvatore	Chief	4/1/2013	Marcino, Matthew	Det/Lieutenant	12/1/2015
Book, Bruce	Patrolman	4/1/2003	Marcino, Richard	Det/Sergeant	1/1/2005
Boyle, Michael	Chief	2/1/2011	Maroney, James	Patrolman	4/1/2016
Brady, Kevin	Detective	2/1/2012	Mason, Eric	Sergeant	3/1/2008
Bunk, Robert	Officer	1/1/2014	Matlosz, Piotr	Investigator	4/1/2017
Bunk, Robert F.	Detective	7/1/1992	Miliano, Anthony	Det/Lieutenant	3/1/1984
Burke, Michael	Detective	6/1/1999	Miliano, John	Chief	10/1/2007
Butchko, Joseph	Patrolman	10/1/1996	Miller, Theodore	Officer	1/1/2014
Carew, Matthew	Officer	8/1/2014	Miranda, James	Patrolman	3/1/2007
Casey, Mark	Detective	7/1/2010	Mnich, Michael	Sergeant	1/1/1998
Chabak, Edward	Sergeant	2/1/2015	Osada, Robert	Detective	9/1/2006
Cheslock, Robert	Detective	2/1/2018	Padilla, Angel	Patrolman	11/1/2017
Cirelli, Richard	Sergeant	1/1/2014	Pardo, Theodore	Patrolman	2/1/1994
Clark, Jeffrey	Lieutenant	7/1/2017	Parfitt, Edward	Sergeant	3/1/1986
Conrad, Raymond	Investigator	1/1/2014	Penn, John	Sergeant	1/1/2005
Cordoma, Frank	Patrolman	12/1/2009	Petrusky, Michael	Patrolman	10/1/2015
Croteau, Brian	Patrolman	12/31/2008	Powell, James	Detective	5/1/1998
Dehler, David	Detective	11/1/2013	Riznyk, Edward	Patrolman	1/1/2008
Demcovitz, Theodore	Lieutenant	12/1/2008	Rose Jr., Andrew	Patrolman	1/1/2011
Dias, Tod	Patrolman	5/1/2010	Saake, Michael	Captain	9/1/2017
Diaz, Daniel	Patrolman	3/1/2018	Sadowski, Daniel	Detective	2/1/2017
Drake, Patrick	Sergeant	1/1/2014	Sawczyn, Gerald	Detective	8/1/2008
Drake, Walter	Lieutenant	6/1/2000	Schulhaffer, James	Chief	9/1/2016
Fronheiser, James	Patrolman	7/1/1996	Senkus, George	Det/Captain	10/1/2011
Gallo, Charles	Patrolman	9/1/2012	Slotter, Dennis	Sergeant	5/1/2001
Gallo, Robert	Patrolman	5/28/1988	Spano, Andrew	Detective	7/1/2011
Gerbounka, Richard	Det/Captain	1/1/1994	Stadnyk, Douglas	Sergeant	2/1/2009
Giegrich, Robert	Detective	2/1/2008	Stanicki, Daniel	Detective	12/31/2008
Goncalves, Alvaro	Det/Sergeant	6/1/2013	Stanicki, Gary	Patrolman	10/1/2001
Hance, Edward	Det/Sergeant	4/1/2007	Stanicki, Louis	Detective	1/1/2006
Haszko, Andrew	Investigator	12/1/2010	Taylor, Bruce	Lieutenant	12/1/2009
Hatzlhoffer, Anthony	Patrolman	2/1/2015	Tempalsky, Donald	Det/Lieutenant	4/1/2008
Hickman, Gary	Officer	12/1/2013	Tempalsky, Joseph	Det/Lieutenant	2/1/1997
Hoptay, Stephen	Lieutenant	4/1/1996	Tomko, Kris	Patrolman	5/1/2010

Retired Officers

Horre, John	Sergeant	1/1/2010	Tracy, Victor	Patrolman	2/1/1997
Hreha, John	Patrolman	7/1/1992	Tyra, Frank	Detective	1/1/2001
Johnston, John	Detective	7/1/2013	Tyra, Raymond	Det/Captain	8/1/2009
Jones, Anneesah	Patrolman	6/1/2017	Tyra, William	Detective	8/1/1995
Junay, Thomas	Patrolman	1/1/2007	Vanderwal, Marinus	Patrolman	8/1/1984
Kahana, Mark	Investigator	11/1/2017	Varga, Edward	Patrolman	1/1/1994
Kalapos, John	Detective	1/1/1992	Yadlowski, Walter	Lieutenant	7/1/1980
Klebaaur, Vincent	Det/Sergeant	7/1/2001	Zack, Kathleen	Patrolman	10/1/2015
Kleinhas, Calvin	Lieutenant	10/1/1995	Zack, Paul	Patrolman	6/1/2018
Knap, Tadeusz	Patrolman	9/1/2000	Zsak, Douglas	Patrolman	2/1/2018
Knapp, William	Patrolman	5/1/2011			

**Deceased Officers of the
Linden Police Department**

ALBRIGHT, GEORGE	GRIEB, ARTHUR	MYHOWITZ, MICHAEL
BABYAK, GEORGE	GUMAUkas, JOSEPH	NOVAK, MICHAEL
BARTON, HOWARD	GUSHIN, NATHAN	NOVALANY, CHARLES
BARTUS, PETER	GUYDAN, JOHN	NOVALANY, JOSEPH
BECKMAN, RAYMOND	GUYDEN, MICHAEL	ORLOWSKI, FELIX
BERLIN, ANTHONY	HALASZ, STEPHEN	ORZECHowSKI, JOHN
BETTLE, CHARLES	HALLINAN, WILLIAM	PECESKY, JOHN
BRANAGAN, THOMAS	HALYSICK, JOHN	PERKIN, KENNETH
BRAUN, EUGENE	HEISS, FREDRICK	PICKEL, GEORGE
BREEN, MICHAEL	HENSEL, JOSEPH	PILCH, LEO
BRIENZA, MARIO	HERGENHEN, ARNOLD	PODOLLA, RUDOLPH
BRIGHT, THOMAS	HERGENHEN, LOUIS	POLI, THEODORE
BROOK, DOUGLAS	HERGERT, LOUIS	ROGERS, ARTHUR
BUCKEYSER, STEPHEN	HERO, MATTHEW	ROSE, ANDREW Sr.
BURKIZER, HENRY	HICKEY, FRANK	ROSEBROCK, PAUL
BYKO, JOHN	HILL, HAROLD	ROSS, WILLIAM
CAFFREY, GERALD SR.	HORSCH, RALPH	RYAN, GROVER
CALLAHAN, FRANCES	INTILI, LOUIS	SCHULTZ, STEPHEN
CARHART, ALBERT	JENEY, ROBERT	SINGER, ALBERT
CARTER, JAMES	KENNY, JAMES	SINNOTT, RICHARD
CHABAK, JOHN	KIMAK, JOHN	SKALASKI, STEPHEN III
CHAPMAN, JAMES	KLUGE, WILLIAM	SKOLSKY, JOHN
CHESNEY, EDWARD	KLUNDER, CHARLES	SMOLYN, JOHN
CLARK, GEORGE	KLUNDER, JOHN	SOLSKY, SIGMUND
CROTEAU, WILFRED	KNAP, ELMER	STADNYK, GEORGE
CUPREWICH, VINCENT	KOELLER, CHARLES Jr.	STUCKEY, OLIVER
DACKERMAN, VICTOR	KOELLER, CHARLES Sr.	SVOBODA, GEORGE
DANIELS, CASPER	KOLOGI, EDWARD	SWEENEY, FRANCIS
DAVIS, LONNIE	KOPEC, JOSEPH	SWEET, ANDREW
DECKER, GEORGE	KOVAL, ALEXANDER	SZUBA, HENRY
DEMYANOVITCH, PETER	KOVTUN, JOHN	TOMASZEWSKI, HENRY
DESSEFFY, WILLIAM	KUCZYNSKI, DANIEL	TRATULIS, JOHN
DEUBEL, FRANCIS	KUDELKO, STEPHEN	TROIANO, JOHN
DEUBEL, THOMAS	LAVOICE, HARRY	TYRA, FRANCIS Sr.
DOUGHERTY, NEIL	LELLO, DOMINIC	UMINSKI, NICHOLAS
DROZDOWSKI, WALTER	LISA, ANTHONY	VALVANO, MICHAEL
DUDASH, CHARLES	LISA, LOUIS	VAN DORN, JOHN
EDZEK, FREDERICK	LONARDO, CARMEN	VIGGIANO, FRANK
EICHHORN, WARREN	LUKAS, ALBIN	VIRKAITIS, JOSEPH
EIMONT, LEON	MACHUTA, RONALD	VOYNICK, JAMES
EVAN, MARK	MALSAM, ROCHUS	VOYNICK, MICHAEL
FARKAS, STEPHEN	MANUZZA, STEVE	WAGNER, HARRY
FEDOROWITZ, ALEX	MARCZAK, MICHAEL	WASHBURN, WILLIAM
FEENEY, JOHN	MARTINKO, JOHN	WEBER, MICHAEL

**Deceased Officers of the
Linden Police Department**

FEHN, JOHN	McCANDLES, FREDERICK	WEITZMAN, HARRY
FLANAGAN, EDWARD	McCANE, THOMAS	WILLIAMS JOSEPH
FLANAGAN, GLENN	McCUE, MARK	WILLISON, FRANK
FLYNN, THOMAS	McKENNA, JOHN	WOHLTMAN, WILLIAM
FRANK, CARL	McMICKENS, FRANK	WOLF, ANDREW
FRANK, JAMES	MESLER, LANCE	WOLF, STEPHEN
FRAZIER, WILLARD	MESLER, RUSSELL	WRESNIEWSKI, EDWARD
FRIEDRICHSEN, KURT	MILES, CHARLES	WRONSKI, JOHN
GALINAT, EMIL	MITCHELL, JAMES	YAMAKAITIS, WILLIAM
GERGICH, EDWIN Sr.	MODRAK, GEORGE	ZASIMOVITCH, JOHN
GERGICH, EDWIN	MONTESI, ANTHONY	ZOPPI, MICHAEL
GORDON, GEORGE	MURIN, GEORGE	ZYCH, JOHN

LINDEN POLICE DEPARTMENT
Seniority and Appointment Roster

Sarnicki, James	Det./Capt	June 16, 1977	Diaz, Stephanie	T/O	Sept. 7, 2011
Vitrano, Jeffrey	Det./Capt	Aug. 01, 1978	Velarde, Juan	Det	Sept. 7, 2011
Toth, Thomas	Capt.	Sept. 13, 1982	Lacosta, Antonio	T/O	Oct 1 2011
Hart, David	Chief	Aug. 03, 1987	Wisnowski, Matthew	T/O	Jan. 1, 2012
Carhart, Jeffrey	Det./Sgt.	Aug. 03, 1987	Cistaro, Michael	T/O	Jan. 1, 2012
Perrella, Andrew	Sgt.	Aug. 01, 1989	Ramirez, Christian	Det	Jan. 1, 2012
Petroski, Nancy	Lt.	Jan. 31, 1992	Dziadosz, Wojciech	T/O	Jan. 1, 2012
Bara, Andrew	Lt.	Aug. 01, 1992	Halkias, John	Inv.	Jan. 1, 2012
Mikolajczyk, Kenneth	Det/Sgt	Jan. 25, 1993	Heston, Ralph	T/O	Jan. 1, 2012
Hammer, Peter	Inv.	July 18, 1994	Nolasco, David	Det	Jan. 14, 2013
Salerno, Scott	Sgt.	July 18, 1994	Olbrys, Michael	Det	Jan. 14, 2013
Forfa, Richard	Off.	Jan. 15, 1995	Araque, Daniel	Off	Jan. 13, 2014
Marcus, Philip	Det.	Jan. 15, 1995	Paster, Leon	Det	Jan. 13, 2014
Kother, David	Det.	July 24, 1995	Araque, David	Off	Jan. 13, 2014
Babulski, Michael	Lt.	July 24, 1995	Scanlon, Nicholas	Det	Jan. 13, 2014
Geisheimer, Don	Capt.	Jan. 15, 1996	Jordan, Raul	Off	July 15, 2014
Searles, Jeffrey	Off.	Jan. 15, 1996	Mikolajczyk, Adam	Off	July 15, 2014
Burnette, Michael	Det	Jan. 09, 1997	Niedziolka, Mieszko	Off	July 15, 2014
Dudash, Gary	Off.	Jan. 09, 1997	Esparra, Camille	Off	July 15, 2014
Mekovetz, John	Det/Lt	Jan. 09, 1997	Hanns, Wayne	Off	July 9, 2015
Birch, Joseph	Sgt.	July 21, 1997	Andrews, Nicole	Off	July 9, 2015
Kaulfers, Joseph	Det	July 21, 1997	Anderson, Jeffrey	Off	July 9, 2015
Fortuna, Douglas	Det.	Jan. 12, 1998	Matusawicz, Anthony	Off	July 9, 2015
Fech, Brian	Det/LT	Jan. 12, 1998	Cano, Sonia	Off	July 9, 2015
Bizub, William	Sgt.	Jan. 04, 1999	Guzman, David	Off	July 9, 2015
Fernandez, Airan	Det/Lt	July 15, 1999	Philippakos, Nektarios	Off	July 9, 2015
Mikolajczyk, Kevin	Det.	July 15, 1999	Hemenway, Daniel	T/O	July 9, 2015
Cacioppo, Joseph	Lt	July 15, 1999	Smith Jr., Robert W.	Off	Jan. 4, 2016
Edgar, James	T/O	July 1, 2000	Mendes, Daniel	Off	Jan. 4, 2016
Rawlins, Maurice	Det	July 1, 2000	Appello, Joseph F.	Off	Jan. 4, 2016
Favor III, Anthony	Off.	Jan. 08, 2001	Mack IV, Edward J.	Off	Jan. 4, 2016
Elias, Rashon	Off.	July 23, 2001	Basich, John P.	Off	Jan. 4, 2016
Cataline, Michael	Sgt.	July 23, 2001	Condora, John	Off	Jan. 11, 2016
Williams. Abdul	Capt.	July 23, 2001	Mikolajczyk, Michael	Off	July 5, 2016
Damatta, Matthew A.	Sgt.	Jan. 14, 2002	Wegrzynek, Raymond	Off	July 5, 2016
Koziol, Travis J.	Det/Sgt.	Jan. 14, 2002	Shults, Jabari	Off	July 5, 2016
Lordi, Anthony	Sgt.	Jan. 21, 2004	Scott, Ryan	Off	July 12, 2016
Calleja, Eric	Det/Sgt	Sept. 2, 2004	Russo, Nicholas	Off	July 14, 2016
Milos, Keith	Det	Jan. 17, 2005	Pereira, Paulina	Off	Dec. 27, 2016
Kozak, Peter	Inv.	Jan. 17, 2005	Diaz, Mikael	Off	Dec. 27, 2016
Struszczcyk, Tom	Sgt.	Jan. 17, 2005	Vasquez, Victoria	Off	Dec. 27, 2016
Guenther, Christopher	Lt.	July 18, 2005	Bonilla, Michelle	Off	Dec. 27, 2016
Jones, Matthew	Det	July 18, 2005	Zaccaro, Ryan	Off	Dec. 27, 2016
Ordonez, Ivan	Lt	July 18, 2005	Franjul, Ariel	Off	July 7, 2017
Mitros, Peter	Off.	July 18, 2005	Ralda, Carlos	Off	July 7, 2017
Jedrzejewski, Martin	Det/Sgt.	July 18, 2005	Mutz, Michael	Off	Dec. 26, 2017
McPhail, Jacyn	Off.	July 18, 2005	Mercado, Maria	Off	Dec. 26, 2017
Zevlikaris, Afstratios	Det.	July 18, 2005	Stuart, Michael	Off	Dec. 26, 2017
Mohr, Jason	Det	Jan. 16, 2006	Abrantes, Marco	Off	Dec. 26, 2017
Richmond, Michael	Off	Jan. 16, 2006	Amaral, Michael	Off	Dec. 26, 2017
Tristao, Danny	Det/Lt	Jan. 16, 2006	Wilson, Antonio	Off	Dec. 26, 2017
Bachmann, Rick	Lt	July 18, 2006	Isidoro, Richard	Off	Dec. 26, 2017
Solano, Jimmy	Inv.	July 18, 2007	Mesaros, Gabrielle	Off	Dec. 26, 2017

LINDEN POLICE DEPARTMENT
Seniority and Appointment Roster

Turon, Daniel J.	T/O	July 18, 2007	Aviles, Juan	Off	Dec. 26, 2017
Conk, Ian D.	Sgt.	Jan. 14, 2008	Mele, Dominick	Off	May 1, 2018
Rizzo, Michael A.	Off.	Jan. 14, 2008	Viana, Daniel	Off	July 6, 2018
Perez, Javier J.	Off	Jan. 14, 2008	Dume, Renald	Off	July 6, 2018
Wegrzynek, Vincenzo /	Lt	Jan. 14, 2008	Rozycki, Michael	Off	July 6, 2018
Oliviera, Monika	Sgt.	July 16, 2008	Capers, Laron	Off	July 6, 2018
Melchionna, Nicole	Sgt.	July 16, 2008	Polchlopek, Slawomir	Off	July 6, 2018
Matlosz, Tomasz A.	Off	Jan. 1, 2009	Berrios, Jonathan	Off	July 6, 2018
Sheehan, Gavin M.	Sgt.	Jan. 1 2009	Matlosz, Matthew	Off	July 6, 2018
Rivera, Joseph D.	Sgt.	Jan. 12, 2009	Sheehy, Joshua	Off	September 6, 2018
Palma, Philip M.	Off.	Jan. 12, 2009	Arnold, Richard	Off	September 6, 2018
Jones, Scott A.	Off.	Feb. 1, 2009	Inrgam, William	Off	February 25, 2019
Sanchez, Robert	Sgt.	April 1, 2009	Smith, Juan	Off	February 25, 2019
Vasquez, John A.	Off	July 12, 2010	Pacheco, Julian	Recruit	July 1, 2019
Schulhafer, James E.	T/O	July 12, 2010	Linebaugh, Michael	Recruit	September 2, 2019
Hubert, Timothy	Det	Feb. 14, 2011	Suggs, Antoine	Recruit	September 2, 2019

December 31, 2019

Civilian Roster

Name	Hire Date
Araque, Daniella	6/18/2008
Bishop, Alaya	4/8/2019
Campione, Gina	1/1/1997
Crane, Charles	5/13/1991
DePhillips, Jacqueline	9/19/1997
Done, Joli	2/1/2017
Feuerschwenger, Stephanie	3/17/2005
Frees, Kelly-Anne	6/1/2016
Guerra, Candice	1/5/2015
Hickman, Gary	7/16/2016
Miller, Charles	5/18/2011
Randolph, Shaunice	4/8/2019
Roxbury, Michael	2/25/2019
Solarska-Gnat, Monika	1/6/2015
Stanley, Melissa	5/1/2018
Velez, Marilyn	1/23/2014
Williams, Jacqueline	2/1/2016

Parking Enforcement Roster

Horaneck, Gail	3/8/1999
Lindsay, Joseph	8/22/2011
Deryce, Eric	9/1/2015
Williams, Joseph	12/4/2017

December 31, 2019

Central Dispatch Roster

Battle, Cyntasia	4/3/2017
Bermudez, Matthew	2/3/2017
Chabak, Michael	1/06/2015
Cosby-Woods, Cynthia	8/22/2012
Howarth, Timothy	9/25/2019
Libby, Erik	9/25/2019
Matos, Kimberly	11/26/2001
Montgomery, Jessica	4/10/2019
Murphy, Shannon	4/10/2019
Pardist, Thomas	3/6/2018
Safner, Louis	1/22/2014
Sepulveda, Jennifer	8/22/2018
Slovinsky, Wendy	4/2/1997
Vanderhorst, Danielle	4/10/2019
Vazquez, Roseann	3/16/1994
Vesci, Nancy	2/1/1990
Wilson, Karen	2/22/1988

ADMINISTRATIVE DIVISION

The Linden Police Department's Administrative Division is responsible for the overall efficient and effective operation of the entire police department. The division is comprised of the Chief of Police, an Administrative Captain, and two full time Administrative Assistants. If needed, based upon specific assignments, other sworn or civilian members are added to the division on a temporary or part time basis. The Administrative Division oversees all of the remaining divisions of the police department and is responsible for the promulgation and dissemination of daily informational bulletins, special orders, personnel orders, rules and regulations, standard operating procedures as well as policies and procedures to all department employees. This is accomplished utilizing various methods, including staff meetings, verbal reports, written reports and computerized information sharing via the Department's document management system. The Administrative Division also receives and assists in managing and referring out to specific divisions the vast amount of requests and correspondence that is received from the public, the business sector and other government agencies and officials.

In 2019, the Administrative Division began the process of managing the review and, if needed, revision of a number of Policies and Procedures and Standard Operating Procedures (SOP's) of the Linden Police Department. Current Policies and Procedures are being revised and redistributed as Standard Operating Procedures to reflect a more standardized method of appearance to make future review and revision easier and reduce possible confusion on what guidance the most current SOP's contain.

An unforeseen project overseen by the Administrative Division in 2019 was the management of the inventory and replacement of Police Department materials damaged and destroyed by a fire at the Linden Municipal Garage. With a significant amount of work from other experienced members of the Police Department, the team was able to have equipment replaced or repaired, repurpose unutilized and underutilized areas of the garage for vehicle evidence processing, the secure storage of those vehicles, and the secure storage of police motorcycles and other specialized police vehicles, and assist other City of Linden Departments with the repair and replacement of additional damaged materials.

Another important project completed in 2019 was the conversion of a vehicle, formerly assigned to the now defunct Linden Police Department Critical Infrastructure Protection Unit, into a quick response Police Department Mini-Mobile Command Center. Previously, the Police Department did not have a vehicle that could respond quickly to scenes requiring a place for an Incident Command System to be established for short duration incidents such as crime scenes, high school sporting events, parades and other community events with large amounts of attendees. This Command Center allows a police supervisor to oversee these events and the police officers assigned to these events from a location close to the incident and outside of the normal day to day activities of the Department.

Additionally, the Administrative Division oversees the following important functions of the police department:

Budgeting and Accounting - This includes planning for the future financial needs of the department as well as managing the current expenditures of budgeted funds.

Planning - In conjunction with the budgeting function, planning is the continuous process in which the future needs and goals of the department are predicted and assessed. The preferred methods used to accomplish these needs and goals may lead to requests for future funding through the budgeting process or changes in the policies or standard operating procedures of the department.

Timekeeping - This is the day to day and long term maintenance of the attendance records (sick time, vacation days, holidays, overtime, etc.) of all employees of the police department. The department currently utilizes the computerized Police Officer Scheduling System (POSS) for timekeeping functions.

Payroll - In conjunction with the timekeeping function, payroll includes the continuous management of each police department employee's pay and overtime, ensuring that the various contractual pay rates and adjustments are accurate and reported to the City of Linden's payroll department in an efficient manner. Additionally, all sworn officer pay resulting from City of Linden Extra Duty Assignments, is managed within the Administrative Division and reported to the City of Linden's payroll department.

Personnel File Management – The Administrative Division maintains the personnel files for all Linden Police Department employees.

Extra Duty Management – Prior to 2018, the two union's representing the sworn officers of the Linden Police Department were given the time consuming responsibilities of conducting the 24 hour a day intake and awarding of the City of Linden's Extra Duty Assignments for sworn officers. In 2018, the responsibility for the administration of these private entity requests for officers to perform duties such as security or traffic control was turned over to the Administrative Captain. Vendors requesting officers now directly contact a third party service that is responsible for the scheduling and publishing of assignments as well as awarding assignments to a requesting officer in a fair and transparent manner utilizing a set of rules provided by the Department. The third party service is also responsible for the billing to the vendor for services provided and providing payment for services provided in the manner requested by the City of Linden.

A part time Public Information Officer (PIO) is also part of the Administrative Division and reports directly to the Chief of Police while serving in this function. The PIO is the first link in helping to get information to assist in the accomplishment of the Linden Police Department's mission out to the public. The information provided may be in the form of press releases about specific incidents or events, interviews with print or other media outlets, social media postings, emergency alerts, personal appearances by the Chief of Police, PIO or other officers, and helpful safety tips. The Linden Police Department currently has a specific webpage within the City of Linden's website, and also utilizes social media sites such as Facebook, Instagram, Twitter, and Nixle to provide the public with information.

Internal Affairs Unit

The Linden Police Department Internal Affairs Unit is part of the Professional Standards Division. The Professional Standards Division Captain oversees one (1) Lieutenant and one (1) Sergeant assigned to the Internal Affairs Unit. As needed, the Internal Affairs Unit obtains the temporary assistance of additional Officers specifically trained to perform pre-employment background investigations for both sworn and unsworn positions within the Linden Police Department.

During 2019, Internal Affairs handled or reviewed one hundred and twenty six (126) internal/external complaints. One hundred and seven (107) complaints were against sworn personnel and nineteen (19) complaints were against non-sworn employees. For sworn personnel complaints, there were three (3) complaints of excessive force, one (1) complaint of improper arrest, no complaints of improper entry, one (1) complaint of an improper search, three (3) complaints of other criminal violations, three (3) complaints of differential treatment, ten (10) complaints of demeanor, two (2) complaints of domestic violence, and eighty four (84) other rule violation complaints.

Fifty nine (59) complaints were external complaints from citizens, none were anonymous, and forty eight (48) complaints were internal complaints, initiated within the police department. There were ninety two (92) closed in calendar year 2019, forty five (45) were sustained, eight (8) were not sustained, four (4) were unfounded, twenty six (26) were exonerated, and nine (9) were administratively closed. There were fifteen (15) investigations opened in 2019 which were carried over into 2020.

The Internal Affairs Unit is also mandated to review all use of force incidents and police vehicle pursuits. During 2019, there were fifty three (53) use of force incidents involving one hundred and twenty one (121) officers. There were also seventeen (17) vehicle pursuits reviewed.

The Internal Affairs Unit also conducts the Linden Police Department's random drug testing program, and when necessary, reasonable suspicion drug testing for sworn employees. In 2019, thirty (30) sworn employees were randomly drug tested with all tests negative for illegal substances. There were no reasonable suspicion drug tests administered. Additionally, drug testing for all City of Linden police officer applicants is administered through Internal Affairs. Forty two (42) police officer applicants were drug tested in 2019. Two (2) were positive for illegal substances resulting in an automatic disqualification for employment.

The Internal Affairs Unit is also charged with completing pre-employment background investigations on individuals for positions of Police Officer, 911 Tele-communicator, Auxiliary Police Officer, Parking Enforcement Officer, police department civilian employee and City of Linden Office of Emergency Management member. In 2019, over sixty-five (65) full pre-employment background investigations were completed.

The Internal Affairs Unit conducts twice yearly checks of the driver's licenses of all sworn members. This check ensures that all officers currently have and have had at all times during the year, valid driving privileges. The check also ensures that all sworn personnel have not failed to

report any traffic tickets that may have been received as required by Department Standard Operating Procedure (SOP). There were no invalid driver's licenses found and no violations of this SOP in 2019.

As mandated by the State of New Jersey Attorney General Guideline on Internal Affairs Policy and Procedure, the following is a Synopsis of Disciplinary Action for all complaints where a fine or suspension of 10 days or more was assessed to an agency member in 2019:

One (1) officer was suspended for ninety (90) working days for off-duty misconduct.

Two (2) officers were suspended for sixty (60) working days for off-duty misconduct.

One (1) officer was suspended for ten (10) working days for off-duty misconduct.

TRAINING UNIT

Training is the core ingredient to any successful law enforcement agency. The Linden Police Department's Training Unit is responsible for ensuring that all Police Officers and Dispatchers receive Federal, State, and Local mandated training. The Training Unit, a part of the Professional Standards Division, is staffed by a Field Training Officer, Training Sergeant and a Sergeant who serves as the Supervisory Firearms Instructor. The FTO serves as the agencies Field Training Manager supervising the field training schedule and records associated with trainees currently in their field training and working test period. The FTO also assist with the new hire orientation as well as the Pre-Academy Training Program preparing new hires for academy training. Probationary Officer Training Course (POTC) is also completed post academy and is supervised by our Training Sergeant. In addition to their duties associated with the Field Training and Evaluation Program, they also oversee training record management of all Police personnel.

The Supervisory Firearms Instructor is responsible for coordinating all range training including the mandated firearms training and any enhanced training which may be required depending on the need for such training. This sergeant is also responsible for coordinating any outside agency range training conducted at our Linden PD Range.

In-service training, coordinated by the Training Sergeant, also encompasses mandated annual or semiannual training. Training needs are also continuously assessed based upon after action reporting and body camera review. Based on a "needs assessment" training may be required to correct actions and/or reduce liability.

Mandated training is not the only training that the Unit is required to oversee and manage. Police Officers may be sent to receive additional training upon request or based upon the needs of the Department. The purpose of the training is to enhance job skills and bring those skills back to incorporate them into "in-service" training for other agency personnel.

Some of the required mandated training include but are not limited to some of the following topics:

- Vehicular Pursuit
- Use of Force
- Mental Health
- Active Shooter Response
- CPR/First Aid
- HazMat
- Legal Update
- Defensive Tactics
- Tactical Emergency Medical Care
- De-escalation Techniques
- Decision Making Training Exercises
- Firearms Simulation FATS Training
- Firearms Training

During the past year, Police Officers from the Linden Police Department have received training offered to various law enforcement agencies nationwide including collaborative training with the following agencies:

- Union County Prosecutor's Office
- Urban Areas Security Initiative UASI
- New Jersey State Police
- New York Police Department NYPD
- Federal Bureau of Investigation
- NJ Homeland Security and Preparedness
- FBI Law Enforcement Executive Development Association
- NJ State Association of Chiefs of Police
- Rutgers University
- Texas State University
- Louisiana State University
- NCBRT Academy of Counter Terrorist Education

Training Unit personnel are also responsible for the following areas:

- UC First Alert/Nixle
- DMS management
- Alcotest/SFST/HGN
- Academy Instructors
- Firearm records
- Firearms maintenance and repairs
- Equipment acquisition
- Equipment issuing
- Managing the Training & Firearm Budgets

DETECTIVE BUREAU

The General Assignment Detective Bureau is part of the Investigative Division within the Linden Police Department. The bureau is staffed by one lieutenant, two sergeants, eight detectives and a clerk. The detectives investigate all indictable crimes within the City of Linden with the goal of preparing for the successful prosecution of these cases in the state Superior Court. Detectives may also help to identify individuals who commit disorderly person's offenses which are heard in Municipal Court, at the discretion of the detective supervisor in charge. The clerk assists the unit personnel with general clerical duties and coordinates the issuance of identification documents for Linden city employees, liquor establishment employees and taxicab drivers, as required by city licensing ordinances. The clerk also maintains databases for the city's Virtual Block Watch camera registration program and Pawn Shop sale and purchase reports.

Patrol Officers generate initial investigative reports of criminal acts reported to the Linden Police Department, and, after review by a detective supervisor, a detective will be assigned to start a follow-up investigation. Many other cases are reviewed and closed with no further investigation if there are no investigative leads and the offense is very minor in nature. There are times when detectives will respond to the scene of certain crimes where evidence needs to be documented, preserved and collected, any time of the day or night. Some examples of these crimes include, but are not limited to: homicide, aggravated assault, robbery, sexual assault, commercial and residential burglaries. The detectives work closely with the Union County Sheriff's Office Crime Scene Unit when the crime committed is of a serious nature, or when the crime scene is large and intricate. When dealing with homicides, the Union County Prosecutor's Office Homicide Task Force is the lead investigating agency, however, Linden detectives will work cooperatively with the Prosecutor's Office on these investigations.

Detectives are constantly attending training on the latest crime trends and investigative techniques, as well as additional training based on specialized duties to which they may be assigned. This training and continuing education is vital for our detectives to serve the community with excellence and integrity when conducting their investigations. Training topics may be as diverse as crime scene evidence gathering techniques, fraud and identity theft, to street gangs and outlaw motorcycle gangs. Although many detectives are trained in certain specialties, they also conduct other criminal investigations on a day to day basis unrelated to those specialties. Detectives also attend community meetings and other events in order to maintain open lines of communication with the citizens and advise them of crime trends and how to avoid being a victim of specific crimes.

The Detective Bureau has one detective dedicated to gather criminal intelligence. This detective reviews and disseminates intelligence from various law enforcement agencies throughout the country. Recently the Union County Prosecutors Office has implemented a Major Case Division, this new unit works hand and hand with Criminal Intelligence detectives within the county. The detective attends monthly meetings within Union County to discuss criminal intelligence with neighboring jurisdictions. He also reviews daily police incident reports and uses this information to determine any crime trends that are occurring in Linden and surrounding communities. The criminal intelligence detective maintains an excellent working relationship with

the Newark Real Time Crime Center (NRTCC). The NRTCC conducts three conference calls per week with multiple jurisdictions within northern New Jersey to discuss criminal activity throughout the region. The relationship that has been formed with the NRTCC is a valuable resource for investigative leads and intelligence gathering and dissemination.

The Detective Bureau has two detectives assigned as Megan's Law detectives. These detectives are responsible for ensuring that sex offenders living and working within our jurisdiction are properly registered in accordance with New Jersey state law. They will also work with the Union County Prosecutor's Office when making sex offender notifications to the public to ensure all notifications are made in accordance with guidelines set forth by the New Jersey Attorney General's Office and applicable law.

General Assignment also has two detectives assigned to investigate matters related to liquor establishments in Linden. Their investigations can range from minor noise complaints at a local bar which may negatively affect the quality of life of residents in the neighborhood, to conducting an initial investigation into the sale of a liquor license. The detectives maintain contact with the New Jersey State Division of Alcoholic Beverage Control (ABC), conduct periodic inspections of licensed liquor establishments to ensure compliance with ABC regulations, and also attend meetings with the Linden City Clerk and local ABC Board as different needs arise regarding licensing issues. The detectives may also coordinate and assist in the prosecution of ABC violations which, when serious or repetitive, may lead to suspension or revocation of an establishment's liquor license.

The Detective Bureau has one detective who is assigned as the Municipal Counter-Terrorism Coordinator (MCTC). The MCTC serves as a liaison between the Linden Police Department and the Union County Counter-Terrorism Coordinator as well as with the FBI's Joint Terrorism Task Force (JTTF) located in Newark, New Jersey. This detective was formerly assigned to the JTTF for five years and has been formally trained in investigating matters related to Homeland Security and National Security. One of the roles the MCTC performs is the forwarding of Suspicious Activity Reports (SARs) to the proper investigative agencies, whether on the county, state or federal level. SARs are initiated under the "See Something- Say Something" campaign wherein anyone can report suspicious behavior with the goal of thwarting potential terrorist activity. The detective also maintains a positive, proactive and professional relationship with any agency that may need his assistance with further investigations. Such agencies include the FBI's JTTF, the New Jersey Office of Homeland Security and Preparedness as well as the Union County Prosecutor's Office.

The Detective Bureau has two detectives that are certified as Humane Law Enforcement Officers. These detectives work exclusively with one Assistant Prosecutor at the Union County Prosecutor's Office. The detectives may seek the assistant prosecutor's legal advice or to have criminal charges approved, when appropriate. Any citizen, at any time, may call the Linden Police Department to report animal cruelty concerns, and an officer will be dispatched to investigate and check the welfare of the involved animal(s), and take action to ensure the safety of the animal if necessary. Animal cruelty can range from leaving an animal outside or in a car in harsh weather conditions, to intentional physical abuse. When an officer determines that such an offense has

occurred, the HLEOs may conduct further investigation to collect evidence and prosecute any responsible parties for acts deemed in violation of state animal cruelty statutes.

During the course of their criminal investigations, all Linden Police detectives frequently work with various law enforcement agencies including, but not limited to: the Union County Prosecutor's Office, New Jersey State Police, the FBI, US Immigration and Customs Enforcement, NJ Department of Corrections, and numerous police agencies within our state, and often times, surrounding states.

Narcotics Bureau

The Linden Police Department Narcotics Bureau stresses integrity, professionalism, fairness, and partnerships. The Narcotics Bureau is currently staffed by three detectives, a sergeant, and a lieutenant, reporting to the Investigative Division Commander. These dedicated individuals are tasked with the primary or follow-up investigation of all narcotic related violations and vice offenses (prostitution and gambling). All members of the Narcotics Bureau are current members of the New Jersey Narcotics Enforcement Officers Association and have completed various seminars, courses and schools relating to the enforcement of the New Jersey Drug Statutes, Drug Identification, Advanced Narcotics Investigations and the Laws of Arrest, Search and Seizure. Continued in-service training for the members of the Narcotics Bureau is essential to ensure that they remain cognizant of the ever-changing drug subculture and enhance their expertise in the field of narcotics.

The Linden Narcotics Bureau is often involved in multi-jurisdictional investigations, collaborating with county, state, federal, and other municipal agencies in order to reach their objectives. Many of the cases are often time consuming and labor intensive. A typical investigation of this type might involve protracted physical and electronic surveillance, extensive research into the criminal organization, and financial backgrounds of the subject or subjects under investigation. These cases routinely generate seizures of narcotics and other controlled dangerous substances, and forfeitures of firearms, US currency, and assets of the criminal enterprise. In addition, they provide a wealth of criminal intelligence that is valuable to the entire law enforcement community.

The unit has a detective available on an on-call basis, twenty-four hours a day, and seven days a week. In addition to the detective's self-initiated investigations and regular caseload, the on-call detective will immediately respond and follow up investigations of large scale drug seizures, overdoses, and prescription fraud.

During the 2019 calendar year, the Linden Police Narcotics Bureau was able to successfully complete 16 "self-initiated" and "information received" type investigations, resulting in 23 arrests. Of the 16 investigations, the approval and execution of 16 Superior Court approved Search Warrants on persons, locations, and vehicles were conducted. These statistics do not equate to the actual number of cases the Narcotics Bureau investigated because the detectives also conduct follow up investigations of all additional narcotics related cases that are generated by the Patrol Division and Juvenile Bureau.

In addition, the Linden Narcotics Bureau collaborated with a federal, county, and local agencies to execute an additional six (6) Search Warrants resulting from partnerships on long term investigations. The experiences gained in surveillance techniques, networking opportunities and the exposures to federal investigations will pay huge dividends to the Linden Police Department and the city's citizens for a long time.

Narcotics Bureau personnel manage the Linden Police Department's participation in Project Medicine Drop, a statewide initiative in cooperation with the New Jersey Division of Consumer Affairs, whereby citizens can safely, securely and anonymously dispose of unused or unwanted medications in an effort to avoid misuse and abuse, and do so in an environmentally sensitive manner. The main feature of this program is a secure drop box, located in the vestibule of police headquarters, where citizens can place unneeded or expired solid pharmaceuticals such

as pills, capsules, patches, inhalers, and pet medications, and keep them away from those at risk of abusing them. The drop box is available to anyone, 365 days a year, at any time of the day or night, and those depositing these items will not be questioned by police officers. The contents of the drop box will periodically be collected and taken for destruction by Narcotics Bureau personnel. During 2019, approximately 261 pounds of medications were deposited by citizens and safely destroyed.

In addition to this stationary drop box, the unit also has a portable drop box which the detectives take to local business or community events to allow employees or other community members the opportunity to dispose of these pharmaceuticals.

In June of 2019, the Narcotics Bureau personnel assisted the Union County Prosecutor's Office in conducting Operation Helping Hand, a weeklong strategy aimed at identifying Union County residents who are drug abusers and offer them substance abuse treatment and counselling, with the hope that they could break the scourge of addiction.

The Linden Narcotics Bureau made a significant impact in the city of Linden. During 2019, numerous drug traffickers were placed in jail, large quantities of controlled substances were taken off the street, dangerous weapons confiscated and property and currency seized. The intangible assets gained in 2019 cannot be quantified in any report generated here. All this was done in an effort to maintain a high quality of life in the city of Linden for our citizens and those who travel through our city.

Juvenile Bureau

The Linden Police Department Juvenile Bureau, a Unit of the Investigative Division, investigates all crimes and offenses committed by youths under the age of 18 and all crimes and offenses where a juvenile is a victim. Included in this category are drug and alcohol violations, child abuse, sexual abuse cases, cybercrimes and simple assaults, just to name a few. Many cases investigated by the Juvenile Bureau are not criminal in nature, but affect the health and welfare of the child. Examples of these types of investigations are runaways, truants, incorrigible youths and parent/child disputes.

The Juvenile Bureau is involved in activities which attempt to discourage improper behavior before it starts. The Juvenile Bureau works in cooperation with organizations such as the Juvenile Conference Committee, Mayor's Youth Commission, Union County Missing and Exploited Children Commission, Union County Underage Drinking Commission, Union County Juvenile Officers' Association, New Jersey State Juvenile Officers' Association, and the Nationwide Amber Alert system.

The Juvenile Bureau Commander, a lieutenant, in addition to managing the daily operations of the office, acts as the liaison officer between the Linden Board of Education and the Linden Police Department. He is also the Department's designated Bias Incident liaison to the Union County Prosecutor's Office, tasked with monitoring and/or investigating alleged or confirmed bias-related crimes. Under his command is a sergeant, four detectives, one civilian clerk, and four Special Law Enforcement Officers-Class III, or SLEOs for short.

The Juvenile Bureau sergeant supervises the detectives assigned to the Unit and also serves as a community liaison, coordinating over 200 public events in 2019 either run by the Police Department or others where police personnel were invited to attend. The sergeant and/or Juvenile Bureau personnel directly participated in over 50% of those events, including lectures to a wide variety of groups that may request a guest speaker regarding any of the functions of the Juvenile Bureau, Crime Prevention or general Community Outreach initiatives.

One of the Juvenile Bureau detectives is the designated School Resource Officer (SRO) dedicated to Linden High School, when school is in session. The SRO works cooperatively with school personnel to ensure the school environment is safe and secure. The SRO interacts with the student body providing assistance and maintaining open lines of communication between the police and students. The SRO conducts investigations of incidents involving high school students or occurring on high school property, along with handling regular Juvenile Bureau investigations when school is not in session.

During the 2019 calendar year, detectives assigned to the Juvenile Bureau investigated over 300 incidents ranging from robbery to disorderly persons offenses. Some of these cases are referred to the Family Division of Superior Court in the form of a juvenile delinquency complaint, for adjudication before a Judge, similar to prosecution of an adult for a criminal

offense. Other less serious matters are addressed through processes such as Stationhouse Adjustment, an alternative method to handle first-time juvenile offenders who have committed minor juvenile delinquency offenses in lieu of signing a juvenile delinquency complaint. The intent of the stationhouse adjustment program is to provide for immediate consequences, such as community service or restitution, and a prompt and convenient resolution for the victim, while at the same time benefitting the juvenile by avoiding the stigma of a formal juvenile delinquency record. In many instances, this early intervention will deter the youth from continuing their negative behavior and divert the youth from progressing further into the juvenile justice system. Linden had 40 station house adjustments, which was the most in Union County.

In cases where it is determined that a juvenile was the victim of a criminal offense committed by an adult, the Juvenile Bureau detectives will sign criminal complaints against the adult suspect and assist with the prosecution of the case through the Superior Court system, in cooperation with the Union County Prosecutor's Office. Where the adult may be accused of a less serious offense, the detectives may assist the parents/guardians of the juvenile victim to pursue the matter in the Municipal Court system.

Juvenile detectives also respond to Linden High School, McManus Middle School, Soehl Middle School, and the 8 elementary schools on a regular basis throughout the year for both criminal and non-criminal incidents, as well as proactive, preventative endeavors. In addition, Juvenile Bureau personnel observed or participated in monthly drills held at all schools within the district, such as active shooter/lockdown, shelter in place, and fire and non-fire evacuations.

Detectives also assisted the Linden High School staff with Senior Prom and Graduation, as well as assisting the Mayor's Youth Commission with Project Graduation every June.

Beginning in the 2019-2020 school year, two new retired law enforcement officers were hired by the City to work as Special Law Enforcement Officers-Class III (SLEOs) in the Linden school district. One SLEO is currently assigned to McManus Middle School and the other is assigned to Soehl Middle School, although these locations can be altered throughout the district as needs dictate. Their primary function is to provide security for the students and staff in their assigned buildings during the school day and at some after-hours events, while also interacting with the student body to foster police/community relations. In the near future, in cooperation with the Board of Education, this program is expected to be expanded to eventually assign a SLEO to every school in the district on a full-time basis.

In 2019, the Juvenile Bureau held its 2nd annual Linden Police Youth Academy. This Program, which builds self-confidence and discipline was implemented to help strengthen the growing relationship between the youth of Linden and the Linden Police Department. The program is designed to provide its thirty eight participants with firsthand knowledge of the duties and responsibilities of a police officer and provides them an opportunity to interact and learn

about the Linden Police Department and other local, state, and federal law enforcement and emergency response agencies. Each recruit received basic training in police procedures/operations, criminal investigation, drill and ceremony, and first aid. The five-day program, held July 23rd to 27th, included a series of lectures, demonstrations, and hands-on activities presented by Linden Police Officers and representatives from partnering agencies including the Union County Sheriff's Office (K-9 and Crime Scene Units), the Union County Emergency Response Team (SWAT), HAZMAT/OEM, the Union County Prosecutor's Office Homicide Task Force, the Union County Police Bomb Squad, Linden Fire Department, New Jersey Transit, the New Jersey State Police NorthStar Medevac Helicopter team, the FBI, U.S. Customs, Homeland Security and U.S. Marine Corps. The Youth Academy concluded with a graduation ceremony for family and friends. The Youth Academy is conducted during the month of July, for Linden students in grades 6th through 8th.

In 2019 the Linden Police Department joined forces with the Union County Prosecutor's Office (UCPO) and three other municipal police departments to hold the 2nd annual Summer Slam youth basketball tournament. This tournament once again connected local student-athletes with Linden Police Officers through sports and play. Several 5th and 6th grade Linden students were recruited to form a team representing the city of Linden. Coached by members of the Linden Police Departments Juvenile Bureau and Patrol Division the one-day tournament was held at the Dunn Center in Elizabeth in August with the Linden team finishing a Strong Second.

Juvenile Bureau detectives handle planning and preparations for the annual National Night Out activities held the first Tuesday in August. This year's event was greatly expanded over previous years and attendance was at an all-time high. Besides Linden Police, Linden Fire departments and Linden Office of Emergency Management equipment displays, the Linden Police Department joined community leaders, local business owners, and residents for a night filled with tons of food, giveaways, raffles, and activities for the kids, including laser tag, a video game truck, face painting free haircuts and airbrush tattoos. As always, the event was offered free of charge, thanks to generous donations and the participation of local businesses, including Walmart, Target, Home Depot, Starbucks, Venice Pizza, Klippers Barber Shop, and many others. The event is the largest in a series of community-oriented activities hosted by the Linden Police Department as part of the focus on community policing, and promotes the partnership between police and community members to make our neighborhoods safer and a more caring place to live.

In 2019, the State of New Jersey Juvenile Justice Commission's Detention Monitoring Unit performed an onsite visit to the Linden Police Department to ensure that all state and federal laws pertaining to arrested juveniles were being followed. This is the 23rd consecutive year that our Department was found to be in compliance with all state and federal guidelines.

UNIFORMED SERVICES DIVISION

The Uniformed Services Division which is the foundation of the Police Department and currently falls under the authority of the Uniform Services Commander, Captain Joseph Cacioppo. Uniformed Services consists of the Patrol Division and the Traffic Bureau. Uniformed Services is the largest division within the Linden Police Department. Personnel are tasked with the mission of serving and protecting the lives and property as well as enhancing the quality of life for the residents of Linden.

The Patrol Division currently consists of eighty (80) patrol officers and fifteen (15) supervisors as well as two (2) supervisors and six (6) officers/investigators assigned to the Traffic Bureau. They are responsible for a multitude of tasks including traffic enforcement, motor vehicle crash investigations, enforcement of criminal laws and municipal ordinances, first responders to sick and injured persons, courtroom security, and responding to any other call for service. The Patrol Division does all this in addition to while still providing year round 24 hour a day street patrol to the homes, businesses, and the many potential critical infrastructure targets located within the City of Linden. A patrol officer's day can change from routine service calls and tasks to an unknown dangerous situation in the blink of an eye. The most routine incidents such as any motor vehicle stop, citizen encounter, or radio dispatch can transform from routine to life threatening in a fraction of a second. That is when they must rely on their training and experience to ensure a safe and successful outcome.

All newly hired officers are partnered with a Field Training Officer for at least six months after they have graduated from the Union County Police Academy. At the conclusion of their training period the Probationary Officers must show knowledge of many different subject areas, as well as an ability to communicate effectively with the public. As is the nature of police work, whenever you think that you have "seen everything", you soon find out that you haven't. For this reason it is most important that the Police Training Officer Program helps to enable each officer to think on his feet and be able to use a common sense approach to ensuring that the situation is concluded with the safety of the public in mind. Training Officers are expected to critically evaluate their trainees' performance daily to help them determine how to effectively handle any situation that may present itself. By doing these critical evaluations, the Field Training Officers believe the Probationary Officers will be more invested in their own education and will learn quicker and more completely. In 2017 the number of Training officers was increased to reflect new training program being put in place. In addition to preparing new officers for patrol, Training Officers also conduct in-service training for all department personnel. This will ensure that all officers are up to date with new laws, procedures, and protocols.

During the 2019 calendar year, officers assigned to the Uniformed Services Division responded to 1,836 more calls for service from the previous year with a total of 65,222. Calls ranged from blocked driveways to weapons-related assaults. There were assorted alarms and 911 hang-ups, medical assists, assaults/Domestic Violence calls, as well as thousands of general citizen

assistance requests. Patrol Officers were also involved in the arrest of 2,659 persons for a vast array of crimes and ordinance violations, as well as outstanding Municipal Court and Superior Court warrants. The officers of the Patrol Division continue to remain vigilant in the War on Terrorism, and have provided numerous investigative leads to both State and Federal agencies.

The supervision within the Uniform Services Division includes eleven Sergeants, six Lieutenants and one Captain. The Sergeants are all assigned as field supervisors. They ensure that patrol resources are managed efficiently and take command of critical incidents. One Lieutenant is assigned to the Patrol Captain's Office as Deputy Commander and one is assigned as the Traffic Bureau Commander.

The Lieutenant in charge of the Traffic Bureau supervises one Sergeant, four Traffic Investigators, two H.I.T.E. officers, four Parking Enforcement Officers, two civilian employees, and fifty-four crossing guards. The Traffic Investigators conduct investigations involving serious motor vehicle accidents with possible loss of life, investigate hit and run accidents, enforce traffic laws, provide RADAR and Laser speed detection training. The Traffic Investigators also assist in other motor vehicle accident investigations, review and approve all motor vehicle accident reports and submit completed reports to the State of NJ Department of Transportation. One of the Investigators also serves as the caretaker of the Linden Police Department's Alcotest program, (Driving While Intoxicated), and the liaison between the Police Department and the New Jersey State Police Alcohol and Drug Enforcement and Testing Unit. The Lieutenant is also responsible for many special types of equipment and technologies in use by the department. He is the liaison between the manufacturer(s) of this equipment and the Linden Police Department.

The Lieutenant assigned to the Patrol Captain's Office serves a multitude of roles. The Lieutenant mainly serves as a liaison between the Patrol Captain and the Shift Lieutenants. This ensures that all patrol platoons receive necessary information and orders in a timely manner. The Lieutenant is also the primary contact person, in the absence of the Patrol Captain, for all citizens and city departments needing the assistance of the Patrol Captain, and for patrol officers and supervisors when they need assistance with scheduling, time management, password management, or other issues that may need the direct attention of the Patrol Captain. The Lieutenant will also assist the Patrol Supervisors directly, when needed, by covering the Patrol Desk when that supervisor is needed in the field. In addition, the Lieutenant also assists with the pre-planning and coordination of all special events and details requiring police resources that will exceed the capabilities of the regular shift of duty officers.

The Sergeants assigned to the Patrol Division are the first line supervisors and are generally assigned to the field. They work with the Shift Lieutenant to coordinate the activities of the officers during their shifts. In the Shift Lieutenant's absence, the senior Sergeant serves as the Shift Supervisor. As field supervisors, Sergeants have a unique responsibility and opportunity to immediately train, guide, assist, direct, and discipline officers under their supervision.

Four Lieutenants within the Uniform Services Division serve as patrol Shift Commanders. The Shift Commanders are the people in overall command of each of the four shifts of patrol officers. They are the leaders of their shift and as such are responsible for the officers under their command. They are responsible for enforcement of departmental rules and regulations and the inspection of their subordinate personnel and equipment.

The Shift Commanders are responsible for Quality of Life problems in specific areas of the city and attempt to assist the citizens in those areas. The patrol supervisors and officers attend community meetings to help provide information and direction to citizens as well as obtain information from the residents. The officers then use their added presence as well as necessary enforcement to try and solve these problems.

The Uniform Services Commander holds the rank of Captain and has the overall responsibility over the largest group of personnel within the Linden Police Department. The Captain ensures the efficient and orderly operation of all the people under his command. This includes adherence to the rules and regulations, adherence to policies and procedures, and assignment of personnel and their duties. The Captain is also tasked with maintaining loyalty to the department and proper Esprit de Corps. The Captain must promote cooperation and communication between all divisions and commands, preparation of all appropriate reports, and maintenance of all records relating to the Uniform Services Division. By doing this, all information is shared within the Linden Police Department and with any other outside law enforcement organization that may need it. The Captain is also responsible to ensure that all equipment, supplies and materials that are needed within the Division are ordered, utilized properly and well maintained. In addition, the Captain is responsible for overseeing and reviewing all Internal Affairs investigations and reports assigned to the supervisors under their command prior to submission to the Chief of Police and the Internal Affairs Unit of the Professional Standards Division.

TRAFFIC BUREAU

The Traffic Bureau falls under the auspices of the Uniform Services Commander, Capt. Abdul Williams. The Bureau is commanded by Lt. Christopher Guenther who, with the assistance of Sgt. Monika Oliveira, is responsible for the daily operations of four (4) Investigators, two (2) Patrolman, four (4) Parking Enforcement Officers, two (2) full time Principal Clerks, and sixty (60) school crossing guards.

Two thousand five hundred and sixty-five (2,565) motor vehicle collision reports were taken within the City during the 2019 calendar year. Five hundred and twenty-eight (528) of those crashes involved injuries to one or more persons, fifty (50) crashes involved pedestrians, and three (3) of the crashes resulted in fatalities.

The primary responsibility of the Traffic Bureau Investigators is to apply advanced collision investigation training to investigate motor vehicle collisions; they are the lead investigative unit for all collisions that involve death or serious bodily injury. They also review and approve each NJTR-1 crash report, conduct follow-up investigations on each hit-and-run crash, as well as in cases involving motor vehicles abandoned on City streets and in cases where fraudulent documents are suspected. They review and prepare all driving under the Influence (DUI) cases for prosecution, which includes the transportation of blood and urine samples to the NJ State Police Lab for analysis and the return of completed search warrants to the court.

Traffic Investigators are also assigned to compile and review data in response to a variety of special requests related to traffic flow, handicap and restricted parking, and roadway data statistics. The results of these investigations are relied upon by the Chief of Police, Mayor and members of the governing body to make informed decisions regarding State, County, or municipal traffic laws and ordinances.

The Traffic Sergeant directly oversees and coordinates the implementation of traffic control plans for several large-scale events throughout the City, including the annual Halloween Parade, Special Olympics Torch Run, Police Unity Tour, and America's 9/11 ride to name a few. She also directly supervises traffic enforcement, investigative, and parking enforcement efforts.

The Traffic Bureau works closely with counterparts in the New Jersey State Department of Transportation, Union County Traffic Safety Bureau, Linden Engineering Department, Linden Parking & Transportation Bureau, and individual contractors to implement traffic safety plans associated with construction and utility work within the city. Each job requires a traffic safety plan, and the Traffic Bureau is required to review and approve each of them before work can begin.

The Traffic Bureau is charged with the supervision and management of a Draeger Alcotest 7110. Drivers in New Jersey are required to provide a breath sample when suspected of driving under the influence of intoxicants, and the Alcotest 7110 is the official breath test machine recognized by the courts to measure a drunk driving suspect's blood alcohol content. In 2019, one hundred and seventy-three (173) drivers were apprehended and examined for suspicion of driving while under the influence of intoxicants.

Speeding is consistently among the top concerns reported by residents. Every marked patrol unit in the Linden Police Department is equipped with a speed detecting radar unit; Traffic Bureau personnel are responsible for certifying and maintaining these units, as well as two Custom hand held Radar units.

We deploy several speed monitors and variable message boards that can be used to display important information during emergencies or public events. These units are positioned in designated areas upon the request of citizens, elected officials, or based on available data which collect, analyze and compile data regarding traffic speed and volume.

Our High Intensity Traffic Enforcement (H.I.T.E.) Unit is comprised of two officers who, under direct supervision of the Traffic Bureau Sergeant, develop and implement targeted traffic enforcement plans in designated areas based on concerns from residents and elected officials. The Unit also participates in wide-scale enforcement campaigns, many of which are funded by a traffic safety related grants. In 2019, the Linden Police Department in programs that targeted aggressive & distracted driving, driving while intoxicated, pedestrian safety, abandoned & uninspected vehicles, and seat belt use.

The Traffic Bureau employs one (1) Parking Enforcement Supervisor and three (3) full-time Parking Enforcement Officers. Their primary duty is the enforcement of parking violations throughout the city; in 2019 they identified thirteen thousand and forty-one (13,041) violations. They are also assigned to assist with school traffic and clerical duties, and provide critical assistance during large-scale events and emergencies as needed.

Two (2) civilian employees handle all clerical related details. During regular office hours they assist residents, business owners, and insurance companies with questions regarding motor vehicle crashes, permits for roadwork and dumpsters, handicap parking applications, and residential parking permit requests. They are responsible for preparing the schedule, processing the payroll, and purchase, issue, and replace uniforms and equipment School Crossing Guards. Additionally, they are charged with compiling and processing Worker's Compensation Claims within the Police Department, for filing required paperwork with the New Jersey Public Employees Occupational Safety and Health (PEOSH) Office, and for documenting all city property reportedly damaged as a result of a motor vehicle collision. They also digitally save and send copies of each motor vehicle crash report to the New Jersey State Department of Transportation (NJDOT) and Carfax.

One thousand two hundred and forty-seven (1,247) vehicles were towed under the authority of the Linden Police Department in 2018, and the Traffic Bureau clerks work with our towing companies and the NJ Division of Motor Vehicles to process titles for the one hundred and ninety (190) vehicles that were abandoned after being towed.

School Crossing Guards are some of the most visible, recognizable faces of the Police Department, and they are uniquely positioned to report problems in the community, often times before others are even aware. Sixty (60) School Crossing Guards are deployed at posts throughout the city. Under the supervision of the Traffic Bureau Sergeant, they provide adequate and consistent assistance to students at designated intersections as they walk to and from school. The decision as to where School Crossing Guards are positioned is based on specific criteria, and data from each position is reviewed each year. All School Crossing Guards are inspected periodically throughout the school year, and each Guard is required to attend annual training to ensure adequate and consistent protection for children attending both public and private schools.

RECORDS BUREAU

The Records Bureau is considered the records management center of the Linden Police Department; every report, regardless of nature or seriousness of the case, is ultimately sent to the Records Bureau. The Bureau, comprised of five clerical staff members supervised by the Support Services Sergeant, collect, assemble, and file the ever-increasing volume of recorded information coming to the attention of the Police. Although Police Officers devote a considerable amount of time to paperwork, prosecution would be impossible without diligent and reliable record keeping.

Every report submitted to the Records Bureau is reviewed by clerical staff members for completeness. Clerks prepare reports for all indictable cases and forward them to the Union County Prosecutor's Office for action by the Grand Jury and/or trial in Superior Court. A total of **203** Indictable Crime Packages were compiled in **2019**.

One of the primary functions of the Bureau is the generation and submission of the Uniform Crime Report (UCR). Each month, a clerk and the Sergeant prepare the required data into a report, which generates statistical data that is forwarded to various governmental agencies including the New Jersey State Police and the Federal Bureau of Investigations (FBI). **2019** UCR statistics are provided at the end of this report.

The firearms application and permit process is handled almost exclusively by the Records Bureau clerks. Clerks are assigned to assist applicants with the required paperwork and guide them through the application process. Clerks ensure that the completed package, including all job and personal reference requests (usually three per applicant) are verified and submitted to the Sergeant who completes the required background checks. This process involves a great deal of interaction with the public, the applicant, and multiple local, county and state Police agencies. In **2019**, the Department issued **175** Firearms ID Cards and **425** Firearms Handgun Permits. Several firearm requests have not been completed, and were carried over to **2020** due to incomplete paperwork or background checks.

The Bureau clerks are responsible for preparation of weekly "lawyer packages" in response to Open Public Records Act (OPRA) requests for accident reports by Law Offices and Private Medial Organizations/Practices. For **2019**, the Records Bureau prepared and delivered **221** accident report packages. These OPRA Requests generated **\$2,347.50** in revenue.

The clerks are responsible for maintaining records for every aspect of Police activity, from warrants, to parolees, to vehicle tows and expungements. The Report Management System (RMS) database must be updated regularly so officers and dispatchers can access important information, including active restraining orders (**174 Restraining Orders**), firearms permits, and special safety notifications for people and addresses. Records Bureau Clerks are also responsible for the processing of additional miscellaneous government documents which include the following: burn requests (**1,372 Burn Requests**), Death Lists (**284 Death Lists**), Expungements (Final Orders) (**24 Final Orders of Expungements**), and the verification and completion of DWI/DUI case file (**155 DWIs/DUIs completed**). Clerks also maintain the Linden Emergency Response System (LERS) (**11 LERS entries have been created for 2019**), which provides

Police with residential information of elderly or at risk residents that may not be able to open their door during an emergency.

Clerks are jointly responsible for looking up and completing background checks for NJ Child Protection & Permanency (CP&P - formerly DYFS), military inquiries, and good conduct letters (**36 in 2019**), as well as preparing use of force and pursuit reports for review by Internal Affairs. A clerk is assigned to oversee, under the Sergeants supervision, the Department's College Internship Program for the Records Bureau.

FINANCIAL REPORT

For the year **2019**, the Records Bureau generated **\$19,266.45 in revenue**. The Records Bureau was responsible for collecting revenue for the following services provided throughout **2019**:

Records Bureau		
Service Type	Number of Requests	Revenue
Good Conduct Letters	30	\$150.00
Alcoholic Beverage Control Licenses (ABC)	159	\$3,975.00
Open Public Record Act (OPRA) Requests	220	\$2,340.50
Crash Reports	1854	\$10,361.80
Incident Reports	35	\$182.00
Firearms Identification Cards	102	\$759.00
Handgun Purchase Permits	92	\$400.00
Miscellaneous - Unidentified Services	3	\$119.45
Total	2495	\$18,287.75

Revenue Overview - 2019	
Month	Revenue
January	\$1,648.70
February	\$1,858.20
March	\$1,630.10
April	\$1,494.80
May	\$1,537.35
June	\$1,262.65
July	\$1,584.50
August	\$1,556.25
September	\$1,007.15
October	\$1,763.35
November	\$1,549.25
December	\$1,395.45
Total	\$18,287.75

2019 Uniform Crime Reporting Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total by Category
Homicide/Manslaughter	1	0	0	0	0	0	0	0	0	1	0	0	2
Rape	0	1	1	3	1	2	1	4	3	2	1	2	21
Robbery	1	7	1	4	3	3	4	4	3	4	1	7	42
Aggravated Assault	10	6	3	10	23	4	4	2	9	10	15	1	97
Simple Assault	51	29	33	45	48	30	27	27	45	28	22	27	412
Burglary	19	11	14	13	14	98	6	6	10	5	3	5	204
Larceny/Theft	80	62	69	72	75	98	128	141	86	99	79	92	1081
Motor Vehicle Theft	1	3	2	5	0	2	2	4	3	3	8	3	36
Arson	0	0	0	0	0	0	2	0	1	0	1	0	4
Total by Month	163	119	123	152	164	237	174	188	160	152	130	137	

BWC UNIT

This unit is tasked with managing all digital evidence (body camera footage, in-car camera footage, evidence photos, video statements, video surveillance, radio transmissions, 911/phone calls) by packaging these items in a format that can be shared with requestors. Ideally, these items are stored in Evidence.com where they can be found by case number and shared.

Fulfilling discovery and OPRA requests are major responsibilities of the Unit; however, every Bureau in the Department (Detectives, Traffic, Juvenile, Internal Affairs, Training, and Patrol) relies on the BWC UNIT. For example, case detectives request digital evidence to help in their investigations and prosecution of violators. The Traffic Bureau investigators request footage on leaving the scene and fatal accidents. The Juvenile Bureau requests video surveillance on incidents in schools for issues and security concerns for students. IA looks for digital evidence for citizen complaints and other incidents that require IA review. The Training Unit is contacted weekly for issues observed in footage provided by patrol officers in the field, and patrol requests vary from user issues, retagging evidence, maintenance of products, and connectivity.

The Unit strives to keep up with technology so that officers in the Linden Police Department are provided with the most advanced products and training available. It's been well documented that making this a priority will strengthen police accountability, professionalism and improve evidence documentation.

FULFILMENTS

- In **2019**, there were **536** Discovery requests. Urgent or high priority matters such as requests from the UCPO and outside agencies (MCPO, ACPO, ATF, and FBI) were at **345**.
- In **2019**, there were **91** OPRA requests involving BWC or other video footage. (This video footage requires redactions per OPRA guidelines).
- In addition to discovery requests, the BWC Unit provided **11** completed packages for Civil Subpoenas and TORT claims. This includes digital evidence and paperwork.
- In **2019**, AXON FLEET was added **4** police vehicles, bringing our total number of vehicles to 20.

EVIDENCE.COM

- In **2019**, there were over **98,527** pieces of footage to manage.
- **1555** Cases were put together for critical incidents (investigations, arrests, motor vehicle crashes, OPRA and IA) for future requests through discovery, OPRA, subpoena and common law.
- The Unit is tasked with pulling radio transmissions, phone calls, and video surveillance. In **2019**, there were **1,372** entries in Access Database that included requests for radio transmissions, 9-1-1 and other phone calls.

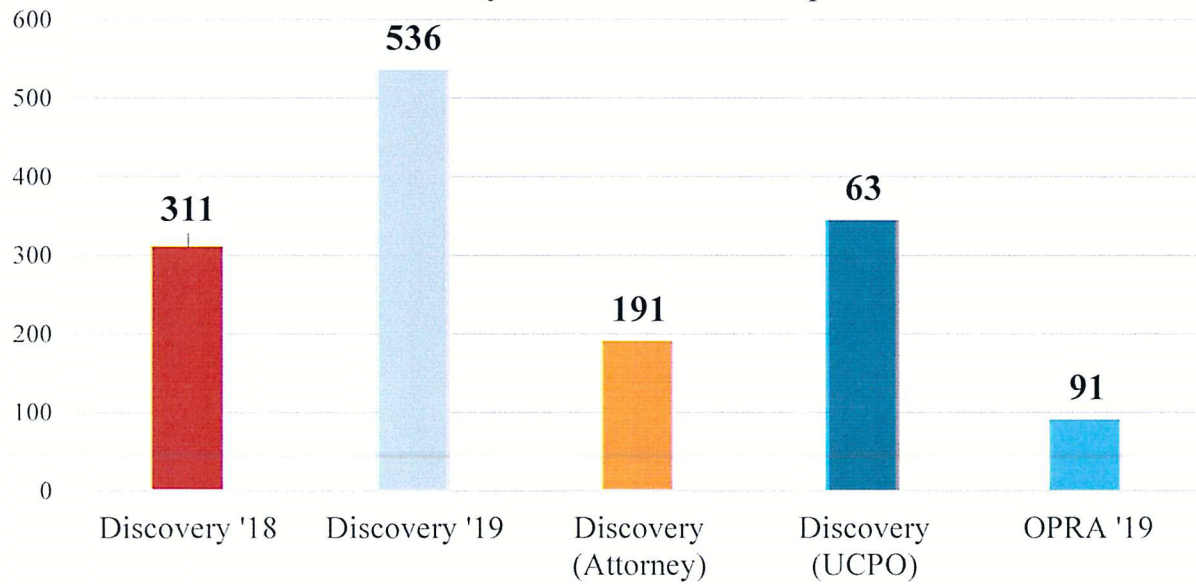
PROJECTS

- **AXON FLEET AND FLEET 2:** We continued to outfit our vehicles with the line of AXON FLEET products. In **2019**, 4 vehicles were completed. Each vehicle was outfitted with the latest equipment and technology by the Linden City garage. Each vehicle takes a few hours to install and to configure by an IT officer. The system allows for wireless offload using LTE and Wi-Fi. The footage is uploaded to Evidence.com and could be shared immediately.
- **BWC/FLEET TRAINING:** In **2019**, 7 new Police officers were trained in the use of body worn cameras and the Fleet system. The 6-hour block of instruction took place in the Linden Public Library. Each officer was instructed on BWC/FLEET use, Evidence.com and AXON applications.

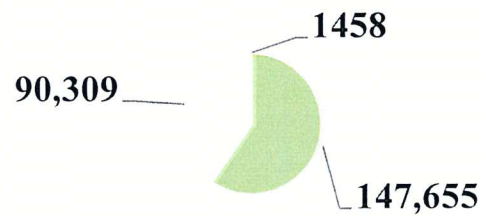
BWC CONCLUSION

The BWC Unit requires the help of the Clerks in Records, the Detectives in Property and Evidence and IT, to fulfill the daily requests for criminal cases, civil subpoenas, tort claims and OPRA requests. The number of requests increase each year and keeping up with these requests can be at times daunting, however the team continues to produce, and fulfillment is completed without fail. In **2019**, the Union County Prosecutor's Office requested that the Linden Police Department provide a class on the "Preferred Methods for Collection, Processing and Dissemination of Digital Evidence, to other Union County Police Agencies." One class was held and the feedback was positive. Those who attended were able to apply what they learned to their daily tasks and responsibilities. The Linden Police Department BWC program became the "standard," and the UCPO asked that the municipalities in Union County follow these procedures. In addition, a BWC training course was added to the John H. Stamler Police Academy for in-service training instructed by the Linden Police Department.

Discovery and OPRA Requests



Evidence.com Statistics



■ Total Pieces of Footage (YTD)

■ Cases Compiled for Requests (2019)

Total Pieces of Footage (2019)

9-1-1 CENTRAL DISPATCH

9-1-1 Central Dispatch is the Emergency Center for the City of Linden. It is currently manned by **16** dispatchers and supervised by a police lieutenant. Central Dispatch handles all emergency and non-emergency telephone calls and radio transmission for the Linden Police Department, Linden Fire Department, Emergency Medical Services and Office of Emergency Management (OEM). Majority of our dispatchers are CIT trained – dealing with callers with disabilities (bipolar, schizophrenia, depression, Alzheimer's, autism, suicidal). Central Dispatch is manned 24 hours a day / 7 days a week. Central Dispatch receives approximately **250,000** incoming calls a year.

9-1-1 Central Dispatch is dedicated to providing the best service possible to residents and visitors to the City of Linden. Each dispatcher is trained and certified in CPR, 911 telephone answering and Emergency Medical Dispatching. All dispatchers are proficient with data entry into our QED Records Management System. The dispatchers are responsible for handling inquiries with the States computer system for motor vehicles and driver licenses checks, wanted and missing persons, stolen and recovered – vehicles, guns and items.

9-1-1 Central Dispatchers participates in the National Night Out and Fire Prevention Night in front of City Hall every year. They discuss with the citizens 9-1-1 procedures, medical tips, and provide educational handouts.

A total of **65,081** incidents were recorded through 9-1-1 Central Dispatch with over 60,000 being handled by police officers.

IT UNIT/COMPUTER SERVICES

The timely, reliable transfer of information is critical to ensuring the safety of Emergency Services personnel. The Computer Services Unit is responsible for 276 users in the Police Department, Fire Department, and Office of Emergency Management (O.E.M.). The system handles every aspect of emergency response, from the initial phone call through emergency response into the subsequent investigation. The failure of this system for even a short amount of time jeopardizes the safety of the public and our personnel.

The Computer Services Unit is comprised of a full-time senior technician, a full-time technician and a police officer under the supervision of a Support Services Sergeant. The maintenance and upkeep of various hardware and software for each department in multiple locations, as well as the troubleshooting, is the primary function of the Unit. The Unit is regularly tasked with testing and evaluating various software programs to meet the ever-changing needs of emergency service personnel.

In March of 2019, an upgrade to the current operating system for VDI and Servers for our operating systems and hardware that were approaching end of life in January 2020 was completed. The camera system installation that was started in 2018 was completed, including the upgrading of all connections from remote sites back to the Police Department.

In 2019, Eastern Data Communications continued to upgrade our city-wide camera system. Phase 1A of the camera system was completed following a fire at the Linden Municipal Garage. This phase increased our camera system by 17 cameras, bringing the total compliment to 210 cameras.

There were over **1200** repair requests in **2019**, which came in the form of phone calls, emails, and the completion of the Linden Police Department IT Troubleshoot. Examples of these requests include connectivity or network issues. This does not represent an accurate accounting of all requests, as emergency calls and requests are frequently given directly to the technician. This also does not include any hardware, software or camera system upgrade.

In **2019**, the IT Unit worked with an operating budget of **\$784,300**. This amount included all digital evidence projects, all hardware/software purchases, maintenance contracts, and new renovations related items such as wiring and hardware.

PROPERTY AND EVIDENCE

In **2019**, the Property and Evidence Unit consisted of two detectives. The main responsibility of this unit is to maintain the integrity of property and evidence collected by officers, detectives, investigators and citizens. Evidence examples include narcotics, bodily fluids, DNA, weapons and various owner possessions (cash, jewelry, identifications). Our detectives receive all evidence, ensure that it is properly packaged and labeled, and then enter the evidence into the Beast Record System. The evidence is then submitted to the appropriate agency, whether automatically or by request. All evidence is either stored for future use or until the expiration date arrives. If the owner of the property responds to retrieve the property, and it can be released, it is released back to them. Once the items reach their expiration date, items in good condition are auctioned off, and the rest are destroyed.

In addition to these detectives, the Unit has one part-time civilian clerk who primarily handles evidence already stored in our main vault. This clerk works on purging property by preparing the evidence for auction, destruction, and maintaining evidence status according to established guidelines, which is critical.

- In **2019**, **3784** items were submitted into Property and Evidence. See attached table for a list of items.

Property and Evidence Report

Category	2019
<u>Total Items Submitted</u>	3784
<u>DVD & Video Discs</u>	243
<u>CD Audio 911-Tele</u>	435
<u>Video Statements</u>	11
<u>Handguns</u>	28
<u>Rifles / Shotguns</u>	11
<u>Knives</u>	46
<u>Fired Evidence (casings)</u>	93
<u>Bicycles</u>	33
<u>License Plates</u>	93
<u>Counterfeit Currency</u>	20
<u>Found Property Cases</u>	279
<u>Items Transferred to Other Agencies</u>	475
<u>Items Auctioned to PropertyRoom.com</u>	71
<u>Items Returned to Owner</u>	237
<u>Items Submitted to UCPO lab</u>	1202
<u>Evidence transports to lab, ballistics, other locations</u>	152