

2017 Annual Report



Linden Police Department



DEREK ARMSTEAD
MAYOR

City of Linden

Union County, New Jersey
Department Of Police
City Hall - 301 North Wood Avenue
Linden, New Jersey 07036
(908)474-8500



DAVID R. HART
CHIEF OF POLICE

Dear Mayor Armstead:

I hereby submit the Annual Report of the Linden Police Department for the year ending December 31, 2017. The report has been prepared to introduce the readers to the wide range of activities and accountabilities of the various bureaus, divisions and units which make-up the Linden Police Department.

As you know I was appointed Chief of Police on January 1, 2018. Over the past year the Linden Police Department has been involved in many initiatives.

We have continued our goals of reducing violent crimes, reducing burglaries and increasing community policing throughout our city. We have strived to improve our relationships within our community including: our schools, citizens, businesses, industry and with our community and faith based groups.

We have embarked on numerous upgrades to our Body Worn Camera and Car Camera Systems. We continue to be involved in the County Wide Narcan Deployment Program in conjunction with the Union County Prosecutors Office. We have initiated many in-house construction project upgrades. This included complete upgrade of our front desk (Real Time Crime Center) upgrades to our Record Bureau/Evidence Unit and a new property vault located in the lower level of the parking garage.

We have begun to upgrade the firearms that our officers carry on duty and continue to hire more Police Officers. We are continuing to rebuild our ranks towards our approved compliment levels. As we do this we are also increasing our training for new recruits and supervisors.

As you know the men and women of the Linden Police Department responded to over 67,029 incidents and calls for service. I would like to commend and thank all of the Linden Police Department Personnel both sworn and civilian. This includes our 911 Central Dispatch and all of our clerical, support, secretarial and records staff. In addition I would like to thank our Traffic Bureau School Crossing Guards who work day in and day out during the school year ensuring the safety of our school children.

I also would like to thank you Mayor Armstead and the Linden City Council for the positive support given to the Linden Police Department this past year.

I am proud to be the Chief of this department and ensure all of our members and city officials of my support.

Respectfully Submitted:

David R. Hart



City of Linden

UNION COUNTY, NEW JERSEY

CITY HALL - OFFICE OF THE MAYOR

301 NORTH WOOD AVENUE
LINDEN, NEW JERSEY 07036-4296

OFFICE OF
DEREK ARMSTEAD
MAYOR

TELEPHONE
(908) 474-8493
Fax: (908) 474-8497

July 2, 2018

Attached is the Annual Report for the Linden Police Department for the year ending December 31, 2017. I am proud of Chief David Hart and his staff, and the effective operation of the Linden Police Department. As head of the Linden Police Department, my goal is to make sure you receive the best police protection and services that the City of Linden can provide. As your Mayor, I assure you that this is occurring.

The information contained in this report substantiates that the Police Department is run in a professional manner, and I will make sure that it continues to do so.

Regards,

Mayor Derek Armstead

DA/rkt

Deceased Officers of the Linden Police Department

ALBRIGHT, GEORGE
BABYAK, GEORGE
BARTON, HOWARD
BARTUS, PETER
BECKMAN, RAYMOND
BERLIN, ANTHONY
BETTLE, CHARLES
BRANAGAN, THOMAS
BRAUN, EUGENE
BREEN, MICHAEL
BRIENZA, MARIO
BROOK, DOUGLAS
BUCKEYSEY, STEPHEN
BURKIZER, HENRY
BYKO, JOHN
CAFFREY, GERALD SR.
CALLAHAN, FRANCES
CARHART, ALBERT
CARTER, JAMES
CHABAK, JOHN
CHAPMAN, JAMES
CHESNEY, EDWARD
CLARK, GEORGE
CROTEAU, WILFRED
CUPREWICH, VINCENT
DACKERMAN, VICTOR
DANIELS, CASPER
DAVIS, LONNIE
DECKER, GEORGE
DEMYANOVITCH, PETER
DESSEFFY, WILLIAM
DEUBEL, FRANCIS
DEUBEL, THOMAS
DOUGHERTY, NEIL
DROZDOWSKI, WALTER
DUDASH, CHARLES
EDZEK, FREDERICK
EICHHORN, WARREN
EIMONT, LEON
EVAN, MARK
FARKAS, STEPHEN
FEDOROWITZ, ALEX
FEENEY, JOHN
FEHN, JOHN
FLANAGAN, EDWARD
FLANAGAN, GLENN
FLYNN, THOMAS
FRANK, CARL
FRANK, JAMES
FRAZIER, WILLARD
FRIEDRICHSEN, KURT
GALINAT, EMIL
GERGICH, EDWIN Sr.
GERGICH, EDWIN
GORDON, GEORGE

GRIEB, ARTHUR
GUMAUKAS, JOSEPH
GUSHIN, NATHAN
GUYDAN, JOHN
GUYDEN, MICHAEL
HALASZ, STEPHEN
HALLINAN, WILLIAM
HALYSICK, JOHN
HEISS, FREDRICK
HENSEL, JOSEPH
HERGENHEN, ARNOLD
HERGENHEN, LOUIS
HERGERT, LOUIS
HERO, MATTHEW
HICKEY, FRANK
HILL, HAROLD
HORSCH, RALPH
INTILI, LOUIS
JENEY, ROBERT
KENNY, JAMES
KLUGE, WILLIAM
KLUNDER, CHARLES
KLUNDER, JOHN
KNAP, ELMER
KOELLER, CHARLES Jr.
KOELLER, CHARLES Sr.
KOLOGI, EDWARD
KOPEC, JOSEPH
KOVAL, ALEXANDER
KOVTURN, JOHN
KUCZYNSKI, DANIEL
KUDELKO, STEPHEN
LAVOICE, HARRY
LELLO, DOMINIC
LISA, ANTHONY
LISA, LOUIS
LONARDO, CARMEN
LUKAS, ALBIN
MACHUTA, RONALD
MALSAM, ROCHUS
MANUZZA, STEVE
MARCZAK, MICHAEL
MARTINKO, JOHN
McCANDLES, FREDERICK
McCANE, THOMAS
McKENNA, JOHN
MESLER, LANCE
MESLER, RUSSELL
MILES, CHARLES
MITCHELL, JAMES
MODRAK, GEORGE
MONTESI, ANTHONY
MURIN, GEORGE
MYHOWITZ, MICHAEL
NOVAK, MICHAEL

NOVALANY, CHARLES
NOVALANY, JOSEPH
ORLOWSKI, FELIX
ORZECZOWSKI, JOHN
PECESKY, JOHN
PERKIN, KENNETH
PICKEL, GEORGE
PILCH, LEO
PODOLLA, RUDOLPH
POLI, THEODORE
ROGERS, ARTHUR
ROSE, ANDREW Sr.
ROSEBROCK, PAUL
ROSS, WILLIAM
RYAN, GROVER
SCHULTZ, STEPHEN
SINGER, ALBERT
SINNOTT, RICHARD
SKALASKI, STEPHEN III
SKOLSKY, JOHN
SMOLYN, JOHN
SOLSKY, SIGMUND
STADNYK, GEORGE
STUCKEY, OLIVER
SVOBODA, GEORGE
SWEENEY, FRANCIS
SWEET, ANDREW
SZUBA, HENRY
TOMASZEWSKI, HENRY
TRATULIS, JOHN
TROIANO, JOHN
TYRA, FRANCIS Sr.
UMINSKI, NICHOLAS
VALVANO, MICHAEL
VAN DORN, JOHN
VIGGIANO, FRANK
VIRKAITIS, JOSEPH
VOYNICK, JAMES
VOYNICK, MICHAEL
WAGNER, HARRY
WASHBURN, WILLIAM
WEBER, MICHAEL
WEITZMAN, HARRY
WILLIAMS, JOSEPH
WILLISON, FRANK
WOHLTMAN, WILLIAM
WOLF, ANDREW
WOLF, STEPHEN
WRESNIEWSKI, EDWARD
WRONSKI, JOHN
YAMAKAITIS, WILLIAM
ZASIMOVITCH, JOHN
ZOPPI, MICHAEL
ZYCH, JOHN

Retired Officers

<u>Name</u>	<u>Rank</u>	<u>Retired</u>
ADAMS, EDWARD	Detective	7/1/2013
ALLISON, DAVID	Investigator	4/1/2013
ANTONIEWICZ, WALTER	Lieutenant	1/1/2016
ASLIN, CHRISTOPHER	Captain	7/1/2013
ASLIN, KEITH	Lieutenant	2/1/2016
ASLIN, MARIANNE	Det/Sergeant	7/1/2013
BABINCAK, JOHN	Patrolman	5/1/2007
BARWICK, DONALD	Patrolman	8/1/2010
BERLINSKI, ROBERT	Sergeant	12/31/2008
BIVONA, SALVATORE	Chief	4/1/2013
BOOK, BRUCE	Patrolman	4/1/2003
BOYLE, MICHAEL	Chief	2/1/2011
BRADY, KEVIN	Detective	2/1/2012
BRIGHT, THOMAS	Lieutenant	7/1/1987
BUNK, ROBERT	Officer	1/1/2014
BUNK, ROBERT F.	Detective	7/1/1992
BURKE, MICHAEL	Detective	6/1/1999
BUTCHKO, JOSEPH	Patrolman	10/1/1996
CAREW, MATTHEW	Officer	8/1/2014
CASEY, MARK	Detective	7/1/2010
CHABAK, EDWARD	Sergeant	2/1/2015
CIRELLI, RICHARD	Sergeant	1/1/2014
CLARK, JEFFREY	Lieutenant	7/1/2017
CONRAD, RAYMOND	Investigator	1/1/2014
CORDOMA, FRANK	Patrolman	12/1/2009
CROTEAU, BRIAN	Patrolman	12/31/2008
DEHLER, DAVID	Detective	11/1/2013
DEMCOVITZ, THEODORE	Lieutenant	12/1/2008
DIAS, TOD	Patrolman	5/1/2010
DRAKE, PATRICK	Sergeant	1/1/2014
DRAKE, WALTER	Lieutenant	6/1/2000
FRONHEISER, JAMES	Patrolman	7/1/1996
GALLO, CHARLES	Patrolman	9/1/2012
GALLO, ROBERT	Patrolman	5/28/1988
GERBOUNKA, RICHARD J.	Det/Captain	1/1/1994
GIEGRICH, ROBERT	Detective	2/1/2008
GONCALVES, ALVARO	Det/Sergeant	6/1/2013
HANCE, EDWARD	Det/Sergeant	4/1/2007
HASZKO, ANDREW	Investigator	12/1/2010
HATZLHOFFER, ANTHONY	Patrolman	2/1/2015
HICKMAN, GARY	Officer	12/1/2013
HOPTAY, STEPHEN	Lieutenant	4/1/1996
HORRE, JOHN	Sergeant	1/1/2010
HREHA, JOHN	Patrolman	7/1/1992
JOHNSTON, JOHN	Detective	7/1/2013
JONES, ANNEESA	Patrolman	6/1/2017
JUNAY, THOMAS	Patrolman	1/1/2007
KAHANA, MARK	Investigator	11/1/2017
KALAPOS, JOHN	Detective	1/1/1992
KIMAK, JOHN	Detective	7/1/1992
KLEBAUR, VINCENT	Det/Sergeant	7/1/2001
KLEINHAS, CALVIN	Lieutenant	10/1/1995
KNAP, TADEUSZ	Patrolman	9/1/2000
KNAPP, WILLIAM	Patrolman	5/1/2011
KOLOGI, RONALD	Patrolman	1/1/1996
KOVAC, JOHN	Det/Lieutenant	4/1/2006

<u>Name</u>	<u>Rank</u>	<u>Retired</u>
KRALOVICH, JOSEPH	Detective	1/1/2003
KUCZYNSKI, FRANCIS	Deputy Chief	6/1/2004
KURZWEIL, WILLIAM	Patrolman	9/1/2005
LARMORE, THOMAS	Detective	12/1/2017
LEPORINO, FRANK	Detective	1/1/2014
LORD, WILLIAM	Lieutenant	1/1/2011
MANGANIELLO, DAVID	Detective	3/1/2012
MARCINO, MATTHEW	Det/Lieutenant	12/1/2015
MARCINO, RICHARD	Det/Sergeant	1/1/2005
MARONEY, JAMES	Patrolman	4/1/2016
MASON, ERIC	Sergeant	3/1/2008
MATLOSZ, PIOTR	Investigator	4/1/2017
McCUE, MARK	Sergeant	7/1/2001
McMICKENS, FRANK	Detective	10/1/2008
MILIANO, ANTHONY	Det/Lieutenant	3/1/1984
MILIANO, JOHN E.	Chief	10/1/2007
MILLER, THEODORE	Officer	1/1/2014
MIRANDA, JAMES	Patrolman	3/1/2007
MNICH, MICHAEL	Sergeant	1/1/1998
OSADA, ROBERT	Detective	9/1/2006
PADILLA, ANGEL	Patrolman	11/1/2017
PARDO, THEODORE	Patrolman	2/1/1994
PARFITT, EDWARD	Sergeant	3/1/1986
PENN, JOHN	Sergeant	1/1/2005
PETRUSKY, MICHAEL	Patrolman	10/1/2015
POWELL, JAMES	Detective	5/1/1998
RIZNYK, EDWARD	Patrolman	1/1/2008
ROSE JR., ANDREW	Patrolman	1/1/2011
SAAKE, MICHAEL	Captain	9/1/2017
SADOWSKI, DANIEL	Detective	2/1/2017
SAWCZYN, GERALD	Detective	8/1/2008
SCHULHAFFER, JAMES	Chief	9/1/2016
SENKUS, GEORGE	Det/Captain	10/1/2011
SLOTTER, DENNIS	Sergeant	5/1/2001
SPANO, ANDREW	Detective	7/1/2011
STADNYK, DOUGLAS	Sergeant	2/1/2009
STANICKI, DANIEL	Detective	12/31/2008
STANICKI, GARY	Patrolman	10/1/2001
STANICKI, LOUIS	Detective	1/1/2006
TAYLOR, BRUCE	Lieutenant	12/1/2009
TEMPALSKY, DONALD	Det/Lieutenant	4/1/2008
TEMPALSKY, JOSEPH	Det/Lieutenant	2/1/1997
TOMKO, KRIS	Patrolman	5/1/2010
TRACY, VICTOR	Patrolman	2/1/1997
TYRA, FRANK	Detective	1/1/2001
TYRA, RAYMOND	Det/Captain	8/1/2009
TYRA, WILLIAM	Detective	8/1/1995
VANDERWAL, MARINUS	Patrolman	8/1/1984
VARGA, EDWARD	Patrolman	1/1/1994
YADLOWSKI, WALTER	Lieutenant	7/1/1980
ZACK, KATHLEEN	Patrolman	10/1/2015

LINDEN POLICE DEPARTMENT
Seniority and Appointment Roster

Sarnicki, James	Det./Capt	June 16, 1977	Sheehan, Gavin M.	Sgt.	Jan. 1 2009
Vitrano, Jeffrey	Det./Capt	Aug. 01, 1978	Rivera, Joseph D.	Sgt.	Jan. 12, 2009
Toth, Thomas	Capt.	Sept. 13, 1982	Palma, Philip M.	Off.	Jan. 12, 2009
Hart, David	Det./Capt.	Aug. 03, 1987	Jones, Scott A.	Off.	Feb. 1, 2009
Carhart, Jeffrey	Det./Sgt.	Aug. 03, 1987	Sanchez, Robert	Sgt.	April 1, 2009
Perrella, Andrew	Det	Aug. 01, 1989	Vasquez, John A.	Off	July 12, 2010
Petroski, Nancy	Lt.	Jan. 31, 1992	Schulhafer, James E.	Off	July 12, 2010
Bara, Andrew	Lt.	Aug. 01, 1992	Hubert, Timothy	T/O	Feb. 14, 2011
Mikolajczyk, Kenneth	Det/Sgt	Jan. 25, 1993	Garrison, James	Off.	July 25, 2011
Zsak, Douglas	Off.	Jan. 25, 1993	Diaz, Stephanie	Off.	Sept. 7, 2011
Cheslock, Robert	Det.	Jan. 25, 1993	Velarde, Juan	Det	Sept. 7, 2011
Zack, Paul	T/O	Jan. 25, 1993	Lacosta, Antonio	T/O	Oct 1 2011
Hammer, Peter	Inv.	July 18, 1994	Wisnowski, Matthew	T/O	Jan. 1, 2012
Salerno, Scott	Sgt.	July 18, 1994	Cistaro, Michael	T/O	Jan. 1, 2012
Forfa, Richard	Off.	Jan. 15, 1995	Ramirez, Christian	Off	Jan. 1, 2012
Marcus, Philip	Det.	Jan. 15, 1995	Dziodos, Wojciech	Off	Jan. 1, 2012
Kother, David	Det.	July 24, 1995	Halkias, John	Off	Jan. 1, 2012
Babulski, Michael	Lt.	July 24, 1995	Heston, Ralph	T/O	Jan. 1, 2012
Geisheimer, Don	Det/Lt	Jan. 15, 1996	Nolasco, David	Off	Jan. 14, 2013
Searles, Jeffrey	Off.	Jan. 15, 1996	Diaz, Daniel	Off	Jan 14 2013
Turbett Jr., William	Capt.	Jan. 09, 1997	Olbrys, Michael	T/O	Jan. 14, 2013
Burnette, Michael	Det	Jan. 09, 1997	Araque, Daniel	Off	Jan. 13, 2014
Dudash, Gary	Off.	Jan. 09, 1997	Paster, Leon	Off	Jan. 13, 2014
Mekovetz, John	Lt	Jan. 09, 1997	Araque, David	Off	Jan. 13, 2014
Birch, Joseph	Sgt.	July 21, 1997	Scanlon, Nicholas	Off	Jan. 13, 2014
Kaulfers, Joseph	Det	July 21, 1997	Jordan, Raul	Off	July 15, 2014
Fortuna, Douglas	Det.	Jan. 12, 1998	Mikolajczyk, Adam	Off	July 15, 2014
Fech, Brian	Det/LT	Jan. 12, 1998	Niedziolka, Mieszko	Off	July 15, 2014
Mack, William	Lt	Jan. 12, 1998	Esparra, Camille	Off	July 15, 2014
Parham, Jonathan	Chief	Oct. 07, 1998	Hanns, Wayne	Off	July 9, 2015
Bizub, William	Sgt.	Jan. 04, 1999	Andrews, Nicole	Off	July 9, 2015
Fernandez, Airan	Det/Lt	July 15, 1999	Anderson, Jeffrey	Off	July 9, 2015
Mikolajczyk, Kevin	Det.	July 15, 1999	Matusawicz, Anthony	Off	July 9, 2015
Cacioppo, Joseph	Lt	July 15, 1999	Cano, Sonia	Off	July 9, 2015
Edgar, James	T/O	July 1, 2000	Guzman, David	Off	July 9, 2015
Rawlins, Maurice	Det	July 1, 2000	Philippakos, Nektarios	Off	July 9, 2015
Favor III, Anthony	Off.	Jan. 08, 2001	Hemenway, Daniel	Off	July 9, 2015
Elias, Rashon	Off.	July 23, 2001	Smith Jr., Robert W.	Off	Jan. 4, 2016
Cataline, Michael	Sgt.	July 23, 2001	Mendes, Daniel	Off	Jan. 4, 2016
Williams. Abdul	Det/Lt	July 23, 2001	Appello, Joseph F.	Off	Jan. 4, 2016
Damatta, Matthew A.	Sgt.	Jan. 14, 2002	Mack IV, Edward J.	Off	Jan. 4, 2016
Koziol, Travis J.	Det/Sgt.	Jan. 14, 2002	Basich, John P.	Off	Jan. 4, 2016
Lordi, Anthony	Sgt.	Jan. 21, 2004	Condora, John	Off	Jan. 11, 2016
Calleja, Eric	Sgt.	Sept. 2, 2004	Mikolajczyk, Michael	Off	July 5, 2016
Milos, Keith	Det	Jan. 17, 2005	Wegrzynek, Raymond	Off	July 5, 2016
Kozak, Peter	Inv.	Jan. 17, 2005	Forfa, Michael	Off	July 5, 2016
Strusczyk, Tom	Sgt.	Jan. 17, 2005	Shults, Jabari	Off	July 5, 2016
Guenther, Christopher	Lt.	July 18, 2005	Scott, Ryan	Off	July 12, 2016
Jones, Matthew	T/O	July 18, 2005	Russo, Nicholas	Off	July 14, 2016
Ordones, Ivan	Sgt.	July 18, 2005	Pereira, Paulina	Off	Dec. 27, 2016
Mitros, Peter	Off.	July 18, 2005	Diaz, Michael	Off	Dec. 27, 2016
Jedrzewski, Martin	Det/Sgt.	July 18, 2005	Vasquez, Victoria	Off	Dec. 27, 2016
McPhail, Jacyn	Off.	July 18, 2005	Stanicki, Kevin	Off	Dec. 27, 2016
Zevlikaris, Afstratios	Det.	July 18, 2005	Bonilla, Michelle	Off	Dec. 27, 2016
Mohr, Jason	Det	Jan. 16, 2006	Zaccaro, Ryan	Off	Dec. 27, 2016
Richmond, Michael	Off	Jan. 16, 2006	Franjul, Ariel	Off	July 7, 2017
Tristao, Danny	Det/Sgt	Jan. 16, 2006	Ralda, Carlos	Off	July 7, 2017
Bachmann, Rick	Lt	July 18, 2006	Muntz, Michael	Off	Dec. 26, 2017
Solano, Jimmy	Inv.	July 18, 2007	Mercado, Maria	Off	Dec. 26, 2017
Turon, Daniel J.	Off.	July 18, 2007	Stuart, Michael	Off	Dec. 26, 2017
Conk, Ian D.	Inv	Jan. 14, 2008	Abrantes, Marco	Off	Dec. 26, 2017
Rizzo, Michael A.	Off.	Jan. 14, 2008	Amaral, Michael	Off	Dec. 26, 2017
Perez, Javier J.	Off	Jan. 14, 2008	Wilson, Antonio	Off	Dec. 26, 2017
Wegrzynek, Vincenzo /	Sgt.	Jan. 14, 2008	Isidolo, Richard	Off	Dec. 26, 2017
Oliviera, Monika	Sgt.	July 16, 2008	Mesaros, Gabrielle	Off	Dec. 26, 2017
Melchionna, Nicole	Det	July 16, 2008	Aviles, Juan	Off	Dec. 26, 2017
Matlosz, Tomasz A.	T/O	Jan. 1, 2009			

ADMINISTRATIVE DIVISION

The Linden Police Department's Administrative Division is responsible for the overall efficient and effective operation of the entire police department. The division is comprised of the Chief of Police, an Administrative Captain, and two full time Administrative Assistants. If needed, based upon specific assignments, other sworn or civilian members are added to the division on a temporary or part time basis. The Administrative Division oversees all of the remaining divisions of the police department and is responsible for the promulgation of daily informational bulletins, special and personnel orders, standard operating procedures as well as policies and procedures to all department employees. This is accomplished utilizing various methods, including staff meetings, verbal reports, written reports and computerized information sharing via the PowerDMS document management system. The Administrative Division also receives and assists in managing and referring out to specific divisions the vast amount of requests and correspondence that is received from the public, the business sector and other government agencies and officials.

Additionally, the Administrative Division oversees the following important functions of the police department:

Budgeting and Accounting - This includes planning for the future financial needs of the department as well as managing the current expenditures of budgeted funds.

Planning - In conjunction with the budgeting function, planning is the continuous process in which the future needs and goals of the department are predicted and assessed. The preferred methods used to accomplish these needs and goals may lead to requests for future funding through the budgeting process or changes in the policies or standard operating procedures of the department.

Timekeeping - This is the day to day and long term maintenance of the attendance records (sick time, vacation days, holidays, overtime, etc.) of all employees of the police department. The department currently utilizes the computerized Police Officer Scheduling System (POSS) for timekeeping functions.

Payroll - In conjunction with the timekeeping function, payroll includes the continuous management of each police department employee's pay and overtime, ensuring that the various contractual pay rates and adjustments are accurate and reported to the City of Linden's payroll department in an efficient manner. Additionally, all sworn officer pay resulting from City of Linden Extra Duty Assignments, in which private entities hire Linden Police Officers to assist with security or traffic control, is managed within the Administrative Division and reported to the City of Linden's payroll department.

Personnel File Management – The Administrative Division maintains the personnel files for all Linden Police Department employees.

A part time Public Information Officer (PIO) is also part of the Administrative Division and reports directly to the Chief of Police while serving in this function. The PIO is the first link in helping to get information to assist in the accomplishment of the Linden Police Department's mission out to the public. The information provided may be in the form of press releases about specific incidents or events, interviews with print or other media outlets, social media postings, emergency alerts, personal appearances by the Chief of Police, PIO or other officers, and helpful safety tips. The Linden Police Department currently has a specific webpage within the City of Linden's website, and also utilizes social media sites such as Facebook, Instagram, Twitter, and Nixle to provide the public with information.

UNIFORMED SERVICES DIVISION

The Uniformed Services Division consists of the Patrol Division and the Traffic Bureau. Uniformed Services is the largest division within the Linden Police Department. Personnel are tasked with the mission of serving and protecting the lives and property of the residents of the City of Linden.

The Patrol Division is the linchpin of the Police Department. There are currently eighty officers and fifteen supervisors assigned to the Patrol Division as well as two supervisors and six officers/investigators assigned to the Traffic Bureau. They are responsible for a multitude of tasks including traffic enforcement, motor vehicle crash investigations, enforcement of criminal laws and municipal ordinances, first responders to sick and injured persons, courtroom security, and responding to any other call for service. The Patrol Division does all this in addition to while still providing 24 hour a day street patrol to the homes, businesses, and the many potential critical infrastructure targets located within the City of Linden. The patrol officer's day can change from routine to dangerous in the blink of an eye. The most routine incidents such as any motor vehicle stop, citizen encounter, or radio dispatch can transform from routine to life threatening in a fraction of a second. That is when they must rely on their training and experience to ensure a safe and successful outcome.

All newly hired officers are partnered with a Field Training Officer for approximately six months after they have graduated from the Union County Police Academy. At the conclusion of their training period the Probationary Officers must show knowledge of many different subject areas, as well as an ability to communicate effectively with the public. As is the nature of police work, whenever you think that you have "seen everything", you soon find out that you haven't. For this reason it is most important that the Police Training Officer Program helps to enable each officer to think on their feet and be able to use a common sense approach to ensuring that the situation is concluded with the safety of the public in mind. Training Officers are expected to critically evaluate their trainees' performance daily to help them determine how to effectively handle any situation that may present itself. By doing these critical evaluations, the Field Training Officers believe the Probationary Officers will be more invested in their own education and will learn a quicker and more completely. In 2017 the number of Training Officers was increased to reflect new training program being put in place. In addition to preparing new officers for patrol, Training Officers also conduct in-service training for all department personnel. This will ensure that all officers are up to date with new laws, procedures, and protocols.

During the 2017 calendar year, officers assigned to the Uniformed Services Division responded to 67,029 calls for service. Calls ranged from blocked driveways to weapons-related assaults. There were assorted alarms and 911 hang-ups, medical assists, assaults/Domestic Violence calls, as well as thousands of general citizen assistance requests. Patrol Officers were also involved in the arrest of 1,808 persons for a vast array of crimes and ordinance violations, as well as outstanding Municipal Court and Superior Court warrants. The officers of the Patrol Division continue to

remain vigilant in the War on Terrorism, and have provided numerous investigative leads to both State and Federal agencies.

The supervision within the Uniform Services Division includes ten Sergeants, six Lieutenants and one Captain. The Sergeants are all assigned as field supervisors. They ensure that patrol resources are managed efficiently and take command of critical incidents. One Lieutenant is assigned to the Patrol Captain's Office as Deputy Commander and one is assigned as the Traffic Bureau Commander.

The Lieutenant in charge of the Traffic Bureau supervises one Sergeant, four Traffic Investigators, two H.I.T.E. (High Intensity Traffic Enforcement) officers, four Parking Enforcement Officers, two civilian employees, and fifty-five crossing guards. The Traffic Investigators conduct investigations involving serious motor vehicle accidents with possible loss of life, investigate hit and run accidents, enforce traffic laws and provide RADAR and Laser speed detection training. The Traffic Investigators also assist in other motor vehicle accident investigations, review and approve all motor vehicle accident reports and submit completed reports to the State of NJ Department of Transportation. One of the Investigators also serves as the caretaker of the Linden Police Department's Alcotest program, (Driving While Intoxicated), and the liaison between the Police Department and the New Jersey State Police Alcohol and Drug Enforcement and Testing Unit. The Lieutenant is also responsible for many special types of equipment and technologies in use by the department. He is the liaison between the manufacturer(s) of this equipment and the Linden Police Department.

The Lieutenant assigned to the Patrol Captain's Office serves a multitude of roles. The Lieutenant mainly serves as a liaison between the Patrol Captain and the Shift Lieutenants. This ensures that all patrol platoons receive necessary information and orders in a timely manner. The Lieutenant is also the primary contact person, in the absence of the Patrol Captain, for all citizens and city departments needing the assistance of the Patrol Captain, and for patrol officers and supervisors when they need assistance with scheduling, time management, password management, or other issues that may need the direct attention of the Patrol Captain. The Lieutenant will also assist the Patrol Supervisors directly, when needed, by covering the Patrol Desk when that supervisor is needed in the field. In addition, the Lieutenant also assists with the pre-planning and coordination of all special events and details requiring police resources that will exceed the capabilities of the regular shift of duty officers.

The Sergeants assigned to the Patrol Division are the first line supervisors and are generally assigned to the field. They work with the Shift Lieutenant to coordinate the activities of the officers during their shifts. In the Shift Lieutenant's absence, the senior Sergeant serves as the Shift Supervisor. As field supervisors, Sergeants have a unique responsibility and opportunity to immediately train, guide, assist, direct, and discipline officers under their supervision.

Four Lieutenants within the Uniform Services Division serve as patrol Shift Commanders. The Shift Commanders are the people in overall command of each of the four shifts of patrol officers. They are the leaders of their shift and as such are responsible for the officers under their command. They are responsible for enforcement of departmental rules and regulations and the inspection of their subordinate personnel and equipment.

The Shift Commanders are responsible for Quality of Life problems in specific areas of the city and attempt to assist the citizens in those areas. The patrol supervisors and officers attend community meetings to help provide information and direction to citizens as well as obtain information from the residents. The officers then use their added presence as well as necessary enforcement to try and solve these problems.

The Uniform Services Commander holds the rank of Captain and has the overall responsibility over the largest group of personnel within the Linden Police Department. The Captain ensures the efficient and orderly operation of all the people under his command. This includes adherence to the rules and regulations, adherence to policies and procedures, and assignment of personnel and their duties. The Captain is also tasked with maintaining loyalty to the department and proper Esprit de Corps. The Captain must promote cooperation and communication between all divisions and commands, preparation of all appropriate reports, and maintenance of all records relating to the Uniform Services Division. By doing this, all information is shared within the Linden Police Department and with any other outside law enforcement organization that may need it. The Captain is also responsible to ensure that all equipment, supplies and materials that are needed within the Division are ordered, utilized properly and well maintained. In addition, the Captain is responsible for overseeing and reviewing all Internal Affairs investigations and reports assigned to the supervisors under their command prior to submission to the Chief of Police and the Internal Affairs Unit of the Professional Standards Division.

TRAFFIC BUREAU

The Traffic Bureau falls under the auspices of the Uniform Services Commander. The Bureau is commanded by the Traffic Lieutenant who, with the assistance of a Traffic Sergeant, is responsible for the daily operations of four (4) Investigators, two (2) Patrolman, four (4) Parking Enforcement Officers, two (2) full time Principal Clerks, and fifty-five (55) school crossing guards.

The primary responsibility of the Traffic Bureau Investigators is to investigate motor vehicle collisions. Each of the three thousand two-hundred and seventy one (3,271) motor vehicle collisions within the City of Linden during the 2017 calendar year were reviewed and approved by a Traffic Investigator. Each of these Investigators has received advanced collision investigation training, and they are the lead investigative unit for all collisions involving fatalities or serious bodily injury. Five hundred and thirty-eight (538) of the crashes in 2017 crashes involved injuries to one or more persons, seventy-seven (77) crashes involved pedestrians, and four (4) of the crashes resulted in fatalities.

The Traffic Bureau Investigators are also assigned follow-up investigations on each of the three hundred and forty-seven (347) hit-and-run crashes that were reported in 2017, as well as in cases involving motor vehicles abandoned on City streets and in cases where fraudulent documents are suspected. They review and prepare all driving under the Influence (DUI) cases for prosecution, which includes the transportation of blood and urine samples to the NJ State Police Lab for analysis and the return of completed search warrants to the court.

Traffic Investigators are also assigned to compile and review data in response to a variety of special requests related to traffic flow, handicap and restricted parking, and roadway data statistics. The results of these investigations are relied upon by the Chief of Police, Mayor and members of the governing body to make informed decisions regarding State, County, or municipal traffic laws and ordinances.

The Traffic Sergeant directly oversees and coordinates the implementation of traffic control plans for several large-scale events throughout the City, including the annual Halloween Parade, Special Olympics Torch Run, Police Unity Tour, and America's 9/11 ride.

The Traffic Bureau works closely with counterparts in the New Jersey State Department of Transportation, Union County Traffic Safety Bureau, Linden Engineering Department, Linden Parking & Transportation Bureau, and individual contractors to implement traffic safety plans associated with construction and utility work within the city. Each job requires a traffic safety plan, and the Traffic Bureau is required to review and approve each of them before work can begin.

The Traffic Bureau is charged with the supervision and management of a Draeger Alcotest 7110. Drivers in New Jersey are required to provide a breath sample when suspected of driving under the influence of intoxicants, and the Alcotest 7110 is the official breath test machine recognized by the courts to measure a drunk driving suspect's blood alcohol content. In 2017 there were one hundred and twenty eight (128) drivers apprehended and examined for suspicion of driving while under the influence of intoxicants during the year 2017.

Speeding is consistently listed as one of the most prevalent concerns among residents. Every marked patrol unit in the Linden Police Department is equipped with a speed detecting radar unit. Traffic Bureau personnel are responsible for certifying and maintaining these units, as well as two Custom hand held Radar units. The Traffic Bureau deploy several speed monitors and variable message boards that can be used to display important information during emergencies or public events. These units are positioned in designated areas upon the request of citizens, elected officials, or based on available data which collect, analyze and compile data regarding traffic speed and volume.

To help combat these growing concerns we started the High Intensity Traffic Enforcement (H.I.T.E.) Unit. The unit is comprised of two officers who, under direct supervision of the Traffic Bureau Sergeant, develop and implement targeted traffic enforcement plans in designated areas based on concerns from residents and elected officials. The Traffic Bureau Sergeant also coordinates wide-scale enforcement campaigns, many of which are funded by a traffic safety related grants. In 2017 the Linden Police Department received funding for equipment and manpower to enforce: Aggressive Driving, Driving While Intoxicated, Safe Corridor, Distracted Driving, Pedestrian Safety, and Click-it or Ticket.

The Traffic Bureau employs one (1) Parking Enforcement Supervisor and three (3) full-time Parking Enforcement Officers. Their primary duty is the enforcement of parking violations throughout the city. They are assigned on a daily basis to enforce all parking related issues. These Parking Enforcement Officers also frequently assist with school traffic and clerical duties, and they provide critical assistance during large-scale events and emergencies.

Two (2) civilian employees handle all clerical related details. During regular office hours they assist residents, business owners, and insurance companies with questions regarding motor vehicle crashes, permits for roadwork and dumpsters, handicap parking applications, and residential parking permit requests. They are responsible for preparing the schedule, processing the payroll, and purchase, issue, and replace uniforms and equipment School Crossing Guards. Additionally, they are charged with compiling and processing Worker's Compensation Claims within the Police Department, for filing required paperwork with the New Jersey Public Employees Occupational Safety and Health (PEOSH) Office, and for documenting all city property reportedly damaged as a result of a motor vehicle collision. They also digitally save and send copies of each motor vehicle crash report to the New Jersey State Department of Transportation (NJDOT) and Carfax.

One thousand five hundred and seventy nine (1,579) vehicles were towed under the authority of the Linden Police Department in 2017, and the Traffic Bureau clerks work with our towing companies and the NJ Division of Motor Vehicles to process titles for the nearly two-hundred and fifty (250) vehicles that were abandoned after being towed.

School Crossing Guards are some of the most visible, recognizable faces of the Police Department, and they are uniquely positioned to report problems in the community, often times before others are even aware. Fifty-five (55) School Crossing Guards are deployed throughout the city. Under the supervision of the Traffic Bureau Sergeant, they provide adequate and consistent assistance to students at designated intersections as they walk to and from school. The decision as to where School Crossing Guards are positioned is based on specific criteria, and data from each position is reviewed each year. All School Crossing Guards are inspected periodically throughout the school year, and each Guard is required to attend annual training to ensure adequate and consistent protection for children attending both public and private schools.

INVESTIGATIVE DIVISION

The Investigative Division of the Linden Police Department is charged with the responsibility to investigate criminal and juvenile law violations occurring within the city of Linden. Under the command of a captain, the Division is comprised of the following units: General Assignment Detective Bureau; Juvenile Bureau; and Narcotics Bureau.

DETECTIVE BUREAU

The General Assignment Detective Bureau is part of the Investigative Division within the Linden Police Department. The bureau is staffed by one lieutenant, two sergeants, eight detectives and a clerk. The detectives investigate all indictable crimes within the City of Linden with the goal of preparing for the successful prosecution of these cases in the state Superior Court. Detectives may also help to identify individuals who commit disorderly person's offenses which are heard in Municipal Court, at the discretion of the detective supervisor in charge. The clerk assists the unit personnel with general clerical duties and coordinates the issuance of identification documents for Linden city employees, liquor establishment employees and taxicab drivers, as required by city licensing ordinances. The clerk also maintains databases for the city's Virtual Block Watch camera registration program and Pawn Shop sale and purchase reports.

Patrol Officers generate initial investigative reports and, after review by a detective supervisor, a detective will be assigned to start an in-depth investigation. There are times when a detective responds to the scene of certain crimes where evidence needs to be preserved and collected. Some examples of these crimes include, but are not limited to: homicide, aggravated assault, robbery, sexual assault, and commercial and residential burglaries. The detectives work closely with the Union County Sheriff's Office Crime Scene Unit when the crime scene is large and intricate. When dealing with homicides, the Union County Prosecutor's Office is the lead investigating agency, however, Linden detectives will work alongside the Prosecutor's Office on these investigations.

Detectives are constantly attending training on the latest crime trends and investigative techniques, as well as additional training based on specialized duties to which they may be assigned. This training and continuing education is vital for our detectives to serve the community with excellence and integrity when conducting their investigations. Detectives also attend community meetings and other events in order to keep in touch with the citizens and advise them of crime trends and how to avoid being a victim of specific crimes.

The Detective Bureau has one detective dedicated to gather criminal intelligence. This detective reviews and disseminates intelligence from various law enforcement agencies throughout the country. The detective attends monthly meetings within the county to discuss criminal intelligence with neighboring jurisdictions. He also reviews daily police incident reports and uses this information to determine any crime trends that are occurring in Linden and surrounding communities. The criminal intelligence detective maintains an excellent working

relationship with the Newark Real Time Crime Center (NRTCC). The NRTCC conducts three conference calls per week with multiple jurisdictions within northern New Jersey to discuss criminal activity throughout the region. The relationship that has been formed with the NRTCC is a valuable resource for investigative leads and intelligence gathering and dissemination.

The Detective Bureau has two detectives assigned as Megan's Law detectives. These detectives are responsible for ensuring that sex offenders living and working within our jurisdiction are properly registered in accordance with New Jersey state law. They will also work with the Union County Prosecutor's Office when making sex offender notifications to the public to ensure all notifications are made in accordance with guidelines set forth by the New Jersey Attorney General's Office and applicable law.

General Assignment also has two detectives assigned to investigate matters related to liquor establishments in Linden. Their investigations can range from minor noise complaints at a local bar to conducting an initial investigation into the sale of a liquor license. The detectives maintain contact with the New Jersey State Division of Alcoholic Beverage Control (ABC), conduct periodic inspections of licensed liquor establishments to ensure compliance with ABC regulations, and also attend meetings with the Linden City Clerk and local ABC Board as different needs arise regarding licensing issues.

The Detective Bureau has one detective who is assigned as the Municipal Counter-Terrorism Coordinator (MCTC). The MCTC serves as a liaison between the Linden Police Department and the Union County Counter-Terrorism Coordinator as well as with the FBI's Joint Terrorism Task Force (JTTF) located in Newark, New Jersey. This detective was formerly assigned to the Joint Terrorism Task Force for five years and has been formally trained in investigating matters related to Homeland Security and National Security. One of the roles the MCTC performs is the forwarding of Suspicious Activity Reports (SARs) to the proper investigative agencies, whether on the county, state or federal level. SARs are initiated under the "See Something- Say Something" campaign wherein anyone can report suspicious behavior with the goal of thwarting potential terrorist activity. The detective also maintains a positive, proactive and professional relationship with any agency that may need his assistance with further investigations. Such agencies include the FBI's JTTF, the New Jersey Office of Homeland Security and Preparedness as well as the Union County Prosecutor's Office.

During the course of their investigations, all Linden Police detectives frequently work with many different agencies including, but not limited to: the Union County Prosecutor's Office, New Jersey State Police, the FBI, US Immigration and Customs Enforcement, NJ Department of Corrections, and numerous police agencies within our state, and often times, surrounding states.

JUVENILE BUREAU

The Linden Police Department Juvenile Bureau, a unit of the Investigative Division, investigates all crimes and offenses committed by youths under the age of 18 and all crimes and offenses where a juvenile is a victim. Included in this category are all drug and alcohol violations, child abuse, and sexual abuse cases. Many cases investigated by the Juvenile Bureau are not criminal in nature, but affect the health and welfare of the child. Examples of these investigations are runaways, truants, incorrigible youths, sick and injury calls, and parent/child disputes.

The Juvenile Bureau is involved in activities which attempt to ward off improper activity before it starts, in cooperation with organizations such as the Juvenile Conference Committee, Mayor's Youth Commission, Union County Missing and Exploited Children Commission, Union County Underage Drinking Commission, Union County Juvenile Officer's Association, New Jersey State Juvenile Officer's Association, and the Nationwide Amber Alert system.

The Juvenile Bureau Commander, a lieutenant, acts as the Liaison Officer between the Linden Board of Education and the Linden Police Department. He is also the Department's Bias Incident Liaison to the Union County Prosecutor's Office. Under his command is a sergeant, who also serves as the Community Liaison, four detectives, and one clerk who assists the office with recordkeeping and general clerical duties. One of the detectives is designated a School Resource Officer (SRO) assigned to Linden High School. In all of the schools, the SRO and the detectives work with the school personnel to ensure that the school environment is safe and secure. The detectives also lecture outside of the school setting to a wide variety of groups that may request a guest speaker regarding any of the functions of the Juvenile Bureau, Crime Prevention or general community outreach initiatives.

During the 2017 calendar year, the detectives assigned to the Juvenile Bureau investigated over 350 incidents that were referred to the Linden Police Department, or initiated out of the Juvenile Bureau. Juveniles were taken into custody for incidents ranging from robbery to disorderly persons offenses. The Juvenile detectives responded to Linden High School, McManus Middle School, Soehl Middle School, and the elementary schools on a regular basis in 2017 for both criminal and non-criminal incidents, as well as proactive, preventative endeavors.

Detectives assigned to the unit handled all preparations for National Night Out activities, along with assisting the Linden High School staff with Senior Prom and Graduation, as well as assisting the Mayor's Youth Commission with Project Graduation.

In 2017, the State of New Jersey Juvenile Justice Commission's Detention Monitoring Unit performed an onsite visit to the Linden Police Department to ensure that all state and federal laws pertaining to arrested juveniles were being followed. This is the 21st consecutive year that our Department was found to be in compliance with all state and federal guidelines without any violations.

NARCOTICS BUREAU

The Linden Police Department Narcotics Bureau stresses integrity, professionalism, fairness, and partnerships. The Narcotics Bureau is currently staffed by two detectives, a sergeant, and a lieutenant, reporting to the Investigative Division commander. These dedicated individuals are tasked with the investigation of all narcotic related violations, as well as vice offenses (prostitution and gambling), reported within the city of Linden. All members of the Narcotics Bureau are current members of the New Jersey Narcotics Enforcement Officers Association and have completed various seminars, courses and schools relating to the enforcement of the New Jersey Drug Statutes, Drug Identification, Advanced Narcotics Investigations and the Laws of Arrest, Search and Seizure. Continued in-service training for the members of the Narcotics Bureau is essential to ensure that they remain cognizant of the ever-changing drug subculture and enhance their expertise in the field of narcotics. The Linden Narcotics Bureau is often involved in multi-jurisdictional investigations, collaborating with county, state, federal, and other municipal agencies in order to reach their objectives. Many of the cases are often time consuming and labor intensive. A typical investigation of this type might involve protracted physical and electronic surveillance, extensive research into the criminal organization, and financial backgrounds of the subject or subjects under investigation. These cases routinely generate quality seizures and forfeitures of firearms, US currency, and assets of the criminal enterprise. In addition, they provide a wealth of criminal intelligence that is valuable to the entire law enforcement community.

The Linden Narcotics Bureau has a detective available on an on-call basis, twenty-four hours a day, and seven days a week. In addition to the detective's self-initiated investigations and regular caseload, the on-call detective will immediately respond and follow up investigations of large scale drug seizures, overdoses, and prescription fraud.

During the 2017 calendar year, the Linden Narcotics Bureau was able to successfully complete 47 "self-initiated" and "information received" type investigations. Of the 47 investigations, 14 resulted in the approval and execution of Superior Court approved Search Warrants on persons and locations. In addition, the Linden Narcotics Bureau collaborated with state, county, and federal agencies to execute an additional six (6) operations for "Human Trafficking", "Buy/Bust Operations", and "Undercover Operations." These numbers do not equate to the Narcotics Bureau's actual cases investigated because detectives investigate and follow up all additional narcotics related cases that are generated by the Patrol Division and Juvenile Bureau.

In all, despite having limited manpower, the Police Linden Narcotics Bureau made a significant impact in the City of Linden. During 2017, numerous drug traffickers were placed in jail, large quantities of controlled dangerous substances were taken off the street, dangerous weapons confiscated and property and currency seized. All this was done in an effort to maintain a high Quality of Life in the City of Linden for our citizens and those who travel through our City.

INTERNAL AFFAIRS UNIT

The Linden Police Department Internal Affairs Unit is part of the Professional Standards Division. The Professional Standards Division Captain oversees one (1) Lieutenant and one (1) Sergeant assigned to the Internal Affairs Unit. As needed, the Internal Affairs Unit obtains the temporary assistance of additional Officers specifically trained to perform pre-employment background investigations for both sworn and unsworn positions within the Linden Police Department.

During 2017, Internal Affairs handled or reviewed one hundred and fourteen (114) internal/external complaints. One hundred and eight (108) complaints were against sworn personnel and six (6) complaints were against non-sworn employees. For sworn personnel complaints, there were seven (7) complaints of excessive force, four (4) complaints of improper arrest, two (2) complaints of an improper entry, two (2) complaints of an improper search, three (3) complaints of other criminal violations, two (2) complaints of differential treatment, twelve (12) complaints of demeanor, and sixty-seven (67) other rule violation complaints.

Forty-four (44) complaints were external complaints from citizens, one (1) complaint was anonymous, sixty-three (63) complaints were internal complaints, initiated within the police department. There were one hundred and thirteen (113) complaints closed in calendar year 2017, fifty (50) complaints were sustained, thirteen (13) were not sustained, nine (9) were unfounded, thirty-eight (38) were exonerated, and three (3) were administratively closed. There were six (6) investigations opened in 2017 which were carried over into 2018.

The Internal Affairs Unit is also mandated to review all use of force incidents and police vehicle pursuits. During 2017, there were forty-nine (49) use of force incidents involving one hundred thirty-one (131) officers. There were also ten (10) vehicle pursuits reviewed.

The Internal Affairs Unit also conducts the Linden Police Department's random drug testing program, and when necessary, reasonable suspicion drug testing for sworn employees. In 2017, thirty (30) sworn employees were randomly drug tested with all tests negative for illegal substances. One reasonable suspicion drug test was administered to an officer resulting in an Internal Affairs investigation. Additionally, drug testing for all City of Linden police officer applicants is administered through Internal Affairs. Forty-one (41) police officer applicants were drug tested in 2017. One test was positive for illegal substances resulting in an automatic disqualification for employment.

The Internal Affairs Unit is also charged with completing pre-employment background investigations on individuals for positions of Police Officer, 911 Tele-communicator, Auxiliary Police Officer, Parking Enforcement Officer, police department civilian employee and City of Linden Office of Emergency Management member. In 2017, over fifty-three (53) pre-employment background investigations were completed.

The Internal Affairs Unit conducts twice yearly checks of the driver's licenses of all sworn members. This check ensures that all officers currently have and have had at all times during the year, valid driving privileges. The check also ensures that all sworn personnel have not failed to report any traffic tickets that may have been received as required by Department Standard

Operating Procedure (SOP). There were no invalid driver's licenses found and no violations of this SOP in 2017.

As mandated by the State of New Jersey Attorney General Guideline on Internal Affairs Policy and Procedure, the following is a Synopsis of Disciplinary Action for all complaints where a fine or suspension of 10 days or more was assessed to an agency member in 2017:

Officer was suspended for ten (10) working days for Performance of Duty, Prohibited Activity on Duty, and Other Sufficient Cause. It was determined that the officer failed to properly respond to a crime in progress. Officer resigned from the department prior to serving the suspension.

TRAINING UNIT

Training is the core ingredient to any successful law enforcement agency. The Linden Police Department's Training Unit is responsible for ensuring that all Police Officers and Dispatchers receive Federal, State, and Local mandated training. The Training Unit, a part of the Professional Standards Division, is staffed by a Field Training Officer, and Training Sergeant and a Sergeant who serves as the Supervisory Firearms Instructor. The FTO serves as the agencies Field Training Manager supervising the field training schedule and records associated with trainees currently in their field training and working test period. The FTO also assists with the new hire orientation as well as the Pre-Academy Training Program preparing new hires for academy training. In addition to their duties associated with the Field Training and Evaluation Program, the FTO also contributes to the training record management of all Police personnel. The Supervisory Firearms Instructor is responsible for coordinating all range training including the mandated firearms training and any enhanced training which may be required depending on the need for such training. This sergeant is also responsible for coordinating any outside agency range training conducted at our Linden PD Range.

In-service training, coordinated by the Training Sergeant, also encompasses mandated annual or semiannual training. Training needs are also continuously assessed based upon after action reporting and body camera review. Based on a "needs assessment" training may be required to correct actions and/or reduce liability.

Mandated training is not the only training that the Unit is required to oversee and manage. Police Officers may be sent to receive additional training upon request or based upon the needs of the Department. The purpose of the training is to enhance job skills and bring those skills back to incorporate them into "in-service" training for other agency personnel.

Some of the required mandated training include but are not limited to some of the following topics:

- Vehicular Pursuit
- Use of Force
- Mental Health
- Active Shooter/Assailant Response
- CPR/First Aid
- HazMat
- Legal Update
- Firearms

During the past year, Police Officers from the Linden Police Department have received training offered to various law enforcement agencies nationwide including collaborative training with the following agencies:

- Union County Prosecutor's Office
- Urban Areas Security Initiative UASI
- New Jersey State Police
- New York Police Department NYPD
- Federal Bureau of Investigation
- NJ Homeland Security and Preparedness
- FBI Law Enforcement Executive Development Association
- NJ State Association of Chiefs of Police
- Rutgers University
- Texas State University
- Louisiana State University
- NCBRT Academy of Counter Terrorist Education

Training Unit personnel are also responsible for the following areas:

- UCFirst Alert/Nixle
- Academy Instructors
- Equipment issuing
- DMS management
- Firearm records
- Managing the Training &
- Alcotest/SFST/HGN
- Equipment acquisition
- Firearms Budgets

RECORDS BUREAU

The Records Bureau is considered the records management center of the Linden Police Department; every report, regardless of nature or seriousness of the case, is ultimately sent to the Records Bureau. The Bureau, comprised of six clerical staff members supervised by the Support Services Sergeant, collect, assemble, and file the ever-increasing volume of recorded information coming to the attention of the Police. Although Police Officers devote a considerable amount of time to paperwork, prosecution would be impossible without diligent and reliable record keeping.

Every report submitted to the Records Bureau is reviewed by clerical staff members for completeness. Clerks prepare reports for all indictable cases and forward them to the Union County Prosecutor's Office for action by the Grand Jury and/or trial in Superior Court. A total of **397** Indictable Crime Packages were compiled in **2017 (31.78% Increase from 2016)**; **221 packages** for the Detective Bureau, **176** for the Narcotics Bureau, and **0** for Juvenile Bureau.

One of the primary functions of the Bureau is the generation and submission of the Uniform Crime Report (UCR). Each month, a clerk and the Sergeant prepare the required data into a report, which generates statistical data that is forwarded to various governmental agencies including the New Jersey State Police and the Federal Bureau of Investigations (FBI).

The firearms application and permit process is handled almost exclusively by the Records Bureau clerks. Clerks are assigned to assist applicants with the required paperwork and guide them through the application process. Clerks ensure that the completed package, including all job and personal reference requests, usually three per applicant, and submit them to the Sergeant who completes the required background checks. This process involves a great deal of interaction with the public, the applicant, and multiple local, county and state Police agencies. In **2017**, the Department issued **170** Firearms ID Cards and **436** Firearms Handgun Permits.

The Bureau clerks are responsible for preparation of weekly "lawyer packages" in response to Open Public Records Act (OPRA) requests for accident reports by Law Offices and Private Medial Organizations/Practices. For **2017**, the Records Bureau prepared and delivered **268** accident report packages. These OPRA Requests generated \$2,693.81 in revenue.

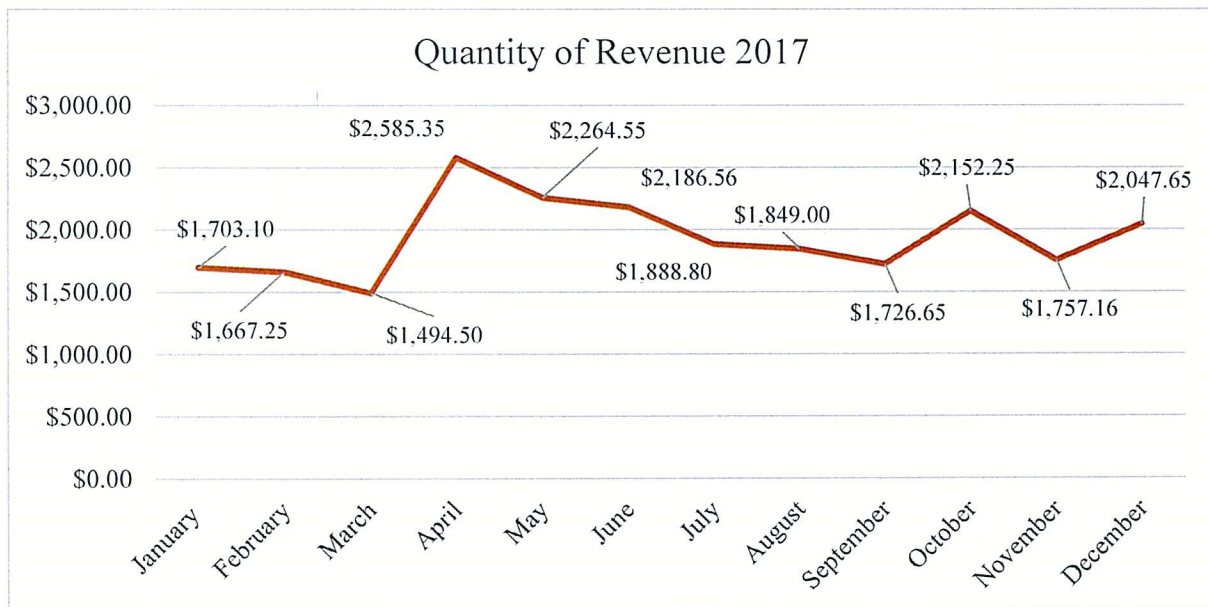
The clerks are responsible for maintaining records for every aspect of Police activity, from warrants, to parolees, to vehicle tows and expungements. The RMS database must be updated regularly so officers and dispatchers can access important information, including active restraining orders, firearms permits, and special safety notifications for people and addresses. The Records Bureau clerks are also responsible for maintaining the Linden Emergency Response System (LERS), which provides Police with copies to residences of elderly or at risk residents in the event that they require assistance but are unable to open the door.

Clerks are jointly responsible for looking up and completing background checks for NJ Child Protection & Permanency (CP&P - formerly DYFS), military inquiries, and good conduct letters, as well as preparing use of force and pursuit reports for review by Internal Affairs.

FINANCIAL REPORT

For the year **2017**, the Records Bureau generated \$23,322.82 in revenue (Increase of \$2,005.12 from 2016). The Records Bureau was responsible for collecting revenue for the following services provided throughout 2017:

Service Type	Quantity of Services	Quantity of Revenue
Good Conduct Letters	43	\$220.00
Alcoholic Beverage Control Licenses	218	\$5,411.40
Fingerprint Requests	16	\$260.00
Discovery Requests	276	\$1,367.85
Sound Truck Permits	0	\$0.00
OPRA Requests	268	\$2,963.81
Accident Reports	2,345	\$10,917.74
Incident Reports	189	\$538.02
Firearms ID Cards and Handgun Purchase Permits	241	\$1,644.00
Total	3596	\$23,322.82



2017 Uniform Crime Reporting Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total - Grand Total
Homicide/Manslaughter	0	0	0	0	1	0	0	1	0	0	0	1	3
Rape	0	1	1	3	0	4	1	0	1	1	1	0	13
Robbery	5	5	4	2	0	3	0	8	5	4	1	2	39
Simple Assault	26	33	20	23	30	36	30	28	35	37	28	33	359
Aggravated Assault	6	9	2	6	4	12	2	12	4	3	4	16	80
Burglary	13	5	7	10	13	11	12	17	19	27	19	13	166
Larceny-Theft	51	64	59	56	63	67	101	62	75	88	88	64	838
Motor Vehicle Theft	2	4	3	5	5	1	2	3	4	2	5	6	42
Arson	0	0	0	0	1	0	0	0	0	0	0	0	1
Total (By Month)	103	121	96	105	117	134	148	131	143	162	146	135	1541

Property and Evidence Unit

In the year 2017, the Property and Evidence Unit was undergoing a change in personnel as the primary custodian of evidence was retiring in early 2018. In October of that year, a new Detective was added to the unit. Today, the Unit consists of two Detectives and one Civilian Evidence Clerk who are all supervised by a Sergeant. This amount of personnel is essential to efficiently maintain all the responsibilities when handling the abundant amount of evidence that is brought in by Patrol, all Detective Bureaus (Narcotics, Juvenile), Traffic Investigators and found property turned in by everyday Citizens. The safekeeping and tracking of all property and evidence that comes into Police custody is the primary responsibility of the two Detectives. The Civilian Evidence Clerk works on the purging of property through auction, destruction or simply turning over property to the rightful owner. The amount of time and paperwork that goes into these responsibilities are crucial and necessary. The proper handling of evidence can make or break a case and following guidelines or state statutes when purging property helps prevent any potential liability.

When evidence is submitted into the Property and Evidence Unit, the Detectives are responsible to submit such evidence (narcotics, bodily fluids and weapons) that require analysis to a forensic laboratory in a timely manner. Keeping up with changing protocols for weapons and narcotics is also essential. The potential liability associated with the loss or mishandling of evidence makes meticulous record keeping and filing, a critical part of the property and evidence function. In addition, Prosecutors depend on this unit when criminal cases are prepared to go to trial.

The following was found for the year 2017:

4594 items of property and evidence were submitted and included the following:

249 CDs or DVDs of some type

89 surveillance videos, in formats other than listed above (i.e.: thumb drive)

701 ICOP videos

49 handguns (this includes BB and pellet guns)

3 rifles or shotguns

26 knives

31 Incidents of ammunition turned in, totaling over 300 rounds

69 bicycles were logged into the bike rack

199 items were transferred to other agencies; broken down as follows:

- 55 to “Other Agency”
- 61 to UCPO
- 10 UCSO ID Unit
- 1 to NJSP Fingerprint Unit
- 53 to Ballistics Unit
- 19 to the US Secret Service

13 Cases of Found Property currency was submitted to the Treasurer’s Office for a total of \$1967.79

128 license plates

34 cases of counterfeit currency were submitted to the US Secret Service

828 items of evidence were submitted for analysis to several labs

98 CAD records of transports to the lab, including the NJSP and state lab in Newark

20 other CAD records of evidence transportation

CD/DVD submissions continue to decrease as technology advances. ICOP installed vehicles will be changed over to AXON FLEET which uses a Cloud based storage system. The footage continues to be a part of the Property and Evidence function but is handled more efficiently. Photos that were taken with cameras and burned to CDs are being replaced with AXON Capture. This new APP allows sharing with the Prosecutor’s Office through Evidence.com and burning to a disk is no longer a necessity.

Property and Evidence numbers continue to change as procedures on collecting items change. For example, in the past, officers would bring in cans or bottles of liquor on motor vehicle stops. New procedures have changed to allow the officer to take a picture of the bottle and submit into Evidence.com. Procedures on how we collect and store evidence also changes to benefit the overall unit and those requesting the property.

Also in 2017, a newly constructed outside vault was nearly completed as the number of open shelves in current vault is decreasing. Large items and items that we have to keep for an indefinite time will be stored in the outside vault. Reorganizing the current vault to meet accreditation standards is a priority and is anticipated to be completed in late 2018.

Body Worn Camera Unit

The **Body Worn Camera Unit** consists of one Sergeant and no other personnel to run a program for over **100** officers wearing body cameras. In March of 2017, the number of body cameras went up to **125** Axon Body 2 Cameras as we upgraded from the Axon Body 1 Camera and implement change in policy, requiring other officers to wear body cameras on side jobs. The Sergeant is responsible to train new users as the department continues to hire personnel to the police force. This addition of manpower also adds to the amount of footage required to be managed. In 2017, there was over **66,000** pieces of footage recorded by officers. This footage is compiled into cases by ensuring officers are tagging them correctly by case number and category. In 2017, **838** cases were created with the help of IT and a Records Clerk. The cases are then maintained for future requests by defense attorneys, prosecutors, or outside government agencies.

In 2017, over **300** Discovery requests were made for BWC footage and **39** OPRA requests requiring BWC footage were completed.

In addition to fulfilling requests, maintenance of body cameras and docks are done. Troubleshooting is done by the Sergeant or Senior Computer Tech and if the repair is not successful, the item has to be sent out. This requires submission of paperwork, packaging of the items and mailing back the product. No option exists for another in house repair.

From time to time, viewed footage of officers in need of training or requiring the attention of the IA division is discovered and brought to the attention of those divisions respectively. The Sergeant is responsible to ensure that any issues are addressed in a timely manner. Mandatory reviews for Indictable Crimes, Use of Force, DWIs and Vehicle Pursuits was implemented for Patrol Supervisors by this unit's Sergeant. The reviews of these incidents are put into an **ACCESS Database** (created by a Records Clerk) for future reviews by the Training Division, Patrol Captain's office, IA or anyone that needs this data. The BWC Unit and Training division is always working together to ensure the officers in patrol are receiving the proper training on any issues observed in body camera footage.

The BWC Unit requires the help of the Clerks in Records, the Detectives in Property and Evidence and the IT Unit to fulfill the requests for criminal cases, tort claims and requests by the City Clerk's office for OPRA purposes. It is evident that body camera technology is a tool that both the police and the public rely on and it appears that the use of this technology is only growing.

9-1-1 CENTRAL DISPATCH

9-1-1 Central Dispatch is the nerve center of the Linden Police Department – in that it receives and dispatches all the incoming calls to the Linden's Police and/or Fire Departments. 9-1-1 Central Dispatch receives an unlimited amount of phone calls. Central Dispatch is a **24 hours/7 days** a week department of essential personnel.

The NJ State Police Criminal Justice Information System (CJIS) and Nation Crime Information Center (NCIC) communication is maintained through the Terminal Agency Coordinator and Alternate Terminal Agency Coordinator who are assigned by the Support Service Captain to the department and 9-1-1 Central Dispatch. There are Alternate T.A.C. Officers within the department and the Dispatch Supervisors. The use of the CJIS/NCIC system is also maintained by the T.A.C Coordinators in Support Services. By maintaining this essential communication between the department's 9-1-1 Central Dispatch and other emergency services, citizen and officer safety is maintained at the highest level.

A Lieutenant supervises the 9-1-1 Central Dispatch Center. There are **16** Dispatchers assigned to the 9-1-1 Central Dispatch. In **2017 - 66,849** calls were dispatched.

Computer Services Unit (IT)

The Computer Services Unit is responsible for maintaining the Emergency Services Network, servicing over 700 users in the Police Department, Fire Department and Office of Emergency Management. The system handles every aspect of an emergency response to the everyday computer use by all of its personnel. The IT unit consists of one full time Senior Computer Technician, a full time clerk (resigned in October 2017), and two Officers who are all supervised by a Sergeant. The IT unit's primary function is to ensure that the hardware and software is in working order for end-users that at times, are not so computer savvy. This Unit is tasked with troubleshooting and evaluating software programs so that down time is minimal. Every renovation, personnel move or project, requires the work of this unit for network line and other hardware moves.

In 2017, over **300** repair requests were handled by the IT unit. This is an estimate as some requests are done by phone, text or in person. Personnel are often reminded to complete IT sheets so that a more accurate account of these requests is kept. This unit is working on a more efficient tracking and reporting system.

Another responsibility of the IT unit are Burn Requests for 9-1-1 calls, video surveillance, radio transmissions, and in house video. These requests are abundant and are crucial in criminal cases and OPRA requests.

New technology such as the implementation of the body cameras and Axon Fleet require hours of planning by the IT personnel prior to using these systems. Keeping up with how technology changes is essential and one of the many reasons the members of this team attend technology based classes.

Overall, the IT unit is tasked with requests for software and hardware issues, updates and overall user errors. Emergency Services is a 24 hour operation and requires this unit's knowledge and professionalism.